



Office Of Sponsored Programs & Research

Student Seed Grant (SSG) Guidelines Academic Year 2022 - 2023

APPLICATION DUE:

Proposals are due to the Office of Sponsored Programs & Research by email
by 5:00 PM Friday, October 14, 2022, &
by 5:00 PM Friday, March 10, 2023

FUNDING OPPORTUNITY PURPOSE

The UWA Office of Sponsored Programs & Research (OSPR) is pleased to announce the fifth annual Student Seed Grant (SSG) Competition. The SSG aims to encourage undergraduate and graduate students to apply for grants to support their research or outreach/public service project, which will enhance their overall academic performance and inspire the professional relationships with their peers, faculty advisors. These advisors can provide them with career guidance, references, and community. Students benefit not only in terms of advancing their knowledge, but also in developing valuable and sophisticated skills in self-discovery and inquiry.

AWARD AMOUNT

Application budgets are limited to \$400 maximum.

ELIGIBILITY AND REQUIREMENTS

- Applicants must read and follow all application instructions in the guidelines.
- Proposals may address research concerns, which are essential to student academic success or conduct outreach/public service activities. We encourage students to consider problems that are unique to UWA and our community.
- Student applicants must be UWA full-time (undergraduate) or part-time (postgraduate) enrolled at UWA or the duration award period.
- All projects must be academic in nature and must serve the purpose of meeting the academic requirements of the student's curriculum.
- The student(s) awarded must have the supervision of a faculty/staff member advisor within their major field of study.
- The award duration period is no longer, than 12 months from the award date.
- Students who receive research awards are required to present a poster at the UWA University Research Symposium (March 8, 2022).

<https://www.uwa.edu/academics/collegeofnaturalsciencesandmathematics/aboutthecollege/events/ursnsm>

and provide a final report evaluating the findings of the project to OSPR (hhassan@uwa.edu) by the end of the award period.

SUBMISSION INSTRUCTIONS

Submit your seed grant proposal, as an attached file via e-mail, to Hoda Hassan at hhassan@uwa.edu

All proposals must follow standard American Psychological Association (APA) formatting guidelines and have the following labeled sections:

1. Cover page: Students are required to submit a cover page that includes:

- A project title (which clarifies research or outreach/public service).
- Name of the student and a mentor if he/she is currently working under supervision (with faculty mentor title, contact information, college and/or department affiliation, etc.)
- Contact information (email address, phone number, campus address) of the student and mentors.

2. Abstract (one Page Limit)

A non-technical description of the proposal to be performed, and the expected outcome(s). Maximum 250 words.

3. Narrative

- All projects must include an explanation of the significant problem and how the applicant plans to achieve the goals and the expected outcomes.
- If your proposal is a research project, state the research question, the hypothesis, and the methods you will use to test the hypothesis.
If the research involves human or animal subjects, you must include the IRB protocol number verifying approval of the proposed research, [Contact rgranec@uwa.edu](mailto:rgranec@uwa.edu)
- The narrative should not exceed four double-spaced pages with a font size of 11-12 points in Times New Roman.
- References are required. They do not count against the four-page limit.

4. Budget & Budget Justification

- Award funds must be used to support reasonable and allocable costs. The budget must be reasonable and well justified as it relates to the scope of work described in the narrative.
- Specify the items/expenses to be supported by the SSG (i.e. Allowable items may include disposable supplies, travel to conduct research, photocopying, etc.).
- The budget requested from the SSG must not exceed \$500
- Budget and justification should not exceed one (1) double-spaced page with a font size of 11 points or larger.
- Complete proposals packages must sent by email to hhassan@uwa.edu

REVIEW AND EVALUATION

The SSG awards will be selected through a competitive review process by a panel of reviewers from various UWA colleges, divisions, and units.

- Because the review panel is diverse, students are strongly encouraged to write for a non-expert audience.
- The reviewers will discuss proposals and make funding recommendations, and OSPR will make all final funding decisions. OSPR may require modifications of the budget as a condition of funding.

For more information, contact hhassan@uwa.edu (205) 652-3418