APPLICATION DUE:

Proposals are due to the Office of Sponsored Programs & Research by 5:00 PM Friday, October 11, 2019 and by 5:00 PM Friday, February 28, 2020.

NUMBER OF APPLICATIONS AND AWARD AMOUNT

OSPR will award a maximum of five grants each semester. Application budgets are limited to $300 maximum.

FUNDING OPPORTUNITY PURPOSE

The UWA Office of Sponsored Programs & Research (OSPR) is pleased to announce the fourth annual round of Student Seed Grant (SSG) Competition. The SSG aims to encourage undergraduate and graduate students to apply for grants to support their research or outreach/public service project, which will enhance their overall academic performance and inspire the professional relationships with their peers, faculty advisors, and community. Students benefit not only in terms of advancing their knowledge, but also by developing valuable and sophisticated skills in self-discovery and inquiry. Students also benefit by getting to know faculty, senior research and outreach staff who can provide them with career guidance and references.

ELIGIBILTY AND REQUIREMENTS

- Applicants must read and follow all application instructions in the guidelines.
- Proposals may address a variety of concerns, from research to academic/social/cultural issues. We encourage students to consider problems that are unique to UWA and our surrounding area.
- The student who is awarded must have supervision of a faculty/staff member within 14 days of being notified of the award by e-mail confirmation.
- Student applicants (undergraduate or part time postgraduate) must remain enrolled at UWA as a full-time student for the duration of the award period (no longer, than 12 months from award date).
- Students can only apply for one award per year (365 days).

SUBMISSION INSTRUCTIONS
Submit your seed grant proposal, as an attached file via e-mail to Hoda Hassan at *hhassan@uwa.edu*
All proposals must follow the standard American Psychological Association (APA) formatting guidelines and received by October 11, 2019 at 5:00 PM or February 28, 2020 at 5:00 PM having the following labeled sections:

1. Cover page: Students are required to submit a cover page that includes:
- A project title (which clarifies research or outreach/public service).
- Name of the student and a mentor if he/she is currently working under supervision (with faculty mentor title, contact information, college and/or department affiliation etc.)
- Contact information (email address, telephone, campus address) of the student and mentors.

2. Abstract (1 Page limit)
- A non-technical description of the proposal to be performed, and the expected outcome(s). Maximum 250 words.

3. Narrative
- All projects must include an explanation of the significant problem and how the applicant plans to achieve the goals and the expected outcomes.
- If your proposal is a research project, state the research question, the hypothesis, and the methods you will use to test hypothesis.
  If the research involves human or animal subjects, you must include the IRB protocol number verifying approval of the proposed research, contact cgiles@uwa.edu.
- The narrative should have a clear statement of research question - what you will be studying - and be written for an audience who may not be familiar with your field of study.
- The narrative should not exceed four double-spaced pages with a font size of 11-12 point in Times New Roman.
- References are required. They do not count against the four-page limit.

4. Budget & Budget Justification
- Award funds must be used to support reasonable and allocable costs. The budget must be reasonable and well-justified as it relates to the scope of work described in the narrative.
- Specify the items/expenses to be supported by the SSG (i.e. Allowable items may include disposable supplies, travel to conduct research, photocopying, etc.).
- Budget requested from the SSG must not exceed $400.
- Budget and justification should not exceed one (1) double-spaced page with a font size of 11 points or larger.

Reporting Requirements
- Students who receive outreach/public service awards are required to provide a final report evaluating the conclusions of the project to OSPR by the end of the award period.
- Students who receive research awards are required to present a poster at the UWA Research Symposium in the same fiscal year or the following year.

REVIEW AND EVALUATION
- The SSG awards will be selected through a competitive review process by a panel of reviewers from various UWA colleges, divisions, and units.
- Because the review panel is diverse, proposers are strongly encouraged to write for a non-expert audience.
- The reviewers will discuss proposals and make funding recommendations, and OSPR will make all final funding decisions. OSPR may require modifications of the budget as a condition of funding.

For more information, email *hhassan@uwa.edu* or call (205) 652-3418