

BOARD OF TRUSTEES
The University of West Alabama
Bell Conference Center
June 3, 2013, 1:30 p.m.

A G E N D A

- I. Call to Order (Mr. John Northcutt)
- II. Roll Call
- III. Approval of Agenda *(Action Item)*
- IV. Approval of Minutes for March 4, 2013, Board Meeting *(Action Item)*
- V. Report of the Board President (Mr. John Northcutt)
 - A. Report on Board Work Sessions for Finance and University Facilities Committee
 - B. Recommendation from Executive Committee
 - Honorary Doctorates for May 2014 Commencement *(Action Item)*
 - C. Report of the Nominating Committee *(Action Item)*
- VI. Report of the Athletic Committee (Mr. Thed Spree)
- VII. Report of the Facilities Committee (Mr. Tom Ballow)
- VIII. Report of the Finance Committee (Mr. Terry Bunn)
 - A. Approve FY 2013-2014 Budget *(Action Item)*
 - B. Approve Academic/Athletic Scholarship Funds, 2012-2014 *(Action Item)*
- IX. Report from the University President (Dr. Richard Holland)
 - A. Southern Association Re-Affirmation Visit
 - B. Capital Campaign Report
 - C. Campus Security Report
 - D. Division of Educational Outreach
 - a. Center for the Study of the Black Belt
 - b. Black Belt Museum
 - E. Strategic Planning Meeting, July 19-21, 2013, Birmingham, AL
 - F. Graduate School Admissions for UWA Graduating Seniors
- X. Adjourn

BOARD OF TRUSTEES
Regular Meeting
The University of West Alabama
Bell Conference Center
June 3, 2013, 1:00 p.m. (Delayed until 2:30 p.m.)

I. CALL TO ORDER

Mr. John Northcutt, President *pro tem*, called the meeting to order and welcomed everyone. He asked Rev. Willie O'Neil to give the invocation.

II. ROLL CALL

Mr. Northcutt asked Mrs. Rebecca Lewis to call the roll. Members attending were: Mr. Thomas Ballow, Mr. Terry Bunn, Mr. Randall Hillman, Mrs. Rebecca S. Lewis, Mrs. Margaret Lovett, Mr. John Northcutt, Rev. Willie O'Neil, Mr. Bill Sager, Mr. Jerry F. Smith, Mr. Thed Spree, and Mr. Victor Vernon. Members absent were: Mrs. Jean Anderson and Mr. Alex Saad. Mrs. Lewis announced that a quorum was present. Mr. Mike Kendrick, University Attorney, was also present.

III. APPROVAL OF AGENDA (Action Item)

Mr. Northcutt asked for a motion to approve the agenda for today's meeting. ***Mr. Smith moved to approve the agenda, Mr. Vernon seconded the motion, and the agenda was approved.***

IV. APPROVAL OF MINUTES FOR MARCH 4, 2013, BOARD MEETING (Action Item)

Mr. Ballow made a motion to approve the minutes from the meeting held on March 4, 2013; Rev. O'Neil seconded the motion; and the motion was approved.

V. REPORT OF THE BOARD PRESIDENT

A. Report on Board Work Sessions for Finance and University Facilities Committees

Mr. Northcutt announced that a report was given and the minutes were approved this morning at the two Committee meetings for the work sessions that were held on May 15 in Montgomery. He said the meetings were well attended and they had a good discussion.

B. Recommendation from Executive Committee (Honorary Doctorates)

Mr. Northcutt stated the Executive Committee met earlier and considered two candidates for the honorary Doctor of Laws (L.L.D.) degree at the Spring 2014 Commencement. He said the candidates are: Mr. Robert Gamble, who serves as the State architectural historian for the Alabama Historical Commission. The other candidate is Mr. Wayne T. Smith, an Auburn graduate, who is the CEO of Community Health Systems. He said CHS is a Fortune 500 Company whose affiliates own, operate and/or lease 135 hospitals in 29 states, with 20,000 beds. He stated Mr. Smith's company donated over a million dollars to the University.

Mr. Northcutt said the Executive Committee approved and recommends the nomination for these two candidates. He asked for a second. Mr. Vernon seconded the motion, and the motion passed.

C. Report of the Nominating Committee

Mr. Northcutt asked for a report from the Nominating Committee, which Mr. Smith chaired. He said Mrs. Lewis and Mr. Bunn also served on the Committee. Mr. Smith said the Committee met and recommends a slate of officers, and he stated he would prefer Mr. Northcutt to announce the candidates. Mr. Northcutt stated these officers will serve for a

three-year term (2013-2016) and will begin after this meeting. The slate of officers is as follows:

Mr. Terry Bunn – President *Pro Tem*

Mr. Jerry Smith – Vice President

Mr. Victor Vernon – Secretary

Mr. Thomas Ballow – Treasurer

Mr. Northcutt said this comes as a recommendation from the Nominating Committee and he asked for a second. Rev. O’Neil provided the second and the motion was approved.

VI. REPORT OF THE ATHLETIC COMMITTEE

Mr. Northcutt reported the members of the Board had a very busy morning, with several committee meetings and a tour on campus. He stated this is the reason for the deviation from the agenda schedule, for which he apologized. He requested Mr. Smith to present this report, since he chaired the meeting earlier today in the absence of Mr. Spree.

Mr. Smith indicated that Mr. Spree had submitted a list of thirteen questions to the Athletic Director, who gave his responses to the Committee. He said the questions raised were regarding fundraising, drug testing and a wide range of topics. Mr. Smith said these questions and answers were covered in the Committee meeting earlier today, but no action was taken.

VII. REPORT OF THE FACILITIES COMMITTEE

Mr. Northcutt asked Mr. Tom Ballow, Chair, to give this report. Mr. Ballow reported that the Facilities Committee met and several matters were discussed in a very lengthy meeting. He said the Young Cafeteria project is on schedule to be completed in August. ***Mr. Ballow also said the Committee approved a motion and recommends to the Board that no action be taken on the Speith Hall renovation project until definite plans and specifications are developed and brought back to the Facilities Committee.***

Mr. Northcutt said this came in the form of a motion and he asked for a second. Mr. Smith provided the second and the motion passed.

Mr. Ballow also reported that there was a good bit of discussion on change orders and ***the Committee approved and recommends to the Board to require any change order that exceeds the contingency amount in the original contract should be brought before the Executive Committee for approval and notification would be provided to the full Board. He said this comes as a recommendation from the Committee. Mr. Northcutt asked for a second; Mr. Hillman seconded the motion; and Mr. Northcutt asked for any questions. Mr. Sager and Mrs. Lewis asked for the motion to be read again, which Mr. Ballow did. After no other questions, Mr. Northcutt called for the vote and the motion passed.***

VIII. REPORT OF THE FINANCE COMMITTEE

Mr. Terry Bunn, Chair, reported that the Committee met this morning and discussed several issues. ***He said the Committee recommends, in the form of a motion, that a side-by-side budget printout be developed for the Online and General Fund budgets as soon as possible and also be presented to the Finance Committee before the budget planning process begins next year and if the cost for developing this printout exceeds \$25,000, the matter will be brought back to the Executive Committee for approval before moving forward. Mr. Northcutt asked for a second.***

Mr. Hillman provided the second. Mr. Northcutt asked for any question; and there was none. The motion was approved.

Mr. Bunn announced that the Committee also approved and therefore recommends an increase of 8% for faculty and staff salaries with a 5.5% increase in tuition rate (includes the 2% increase that was mandated by the recent bond issue), an increase of \$300,000 in Academic Scholarships and an increase of \$186,813 in Athletic Scholarships, and stated all of these increases are to come out of the excess budget funds. Mr. Sager seconded the motion and the motion passed. Mr. Northcutt said this increase should help in recruiting the best students possible and that the salary increase was long overdue since the last raise was in 2007.

The Finance Committee recommends in the form of a motion the approval of the 2013-2014 Online Budget, as submitted; Mr. Smith seconded the motion; and the motion was approved.

The Finance Committee recommends in the form of a motion the approval of the Fiscal Year 2013-2014 General Fund budget, as submitted. Mrs. Lovett seconded the motion; and the motion was approved.

IX. REPORT OF UNIVERSITY PRESIDENT

A. Southern Association Re-Affirmation Visit

Dr. Holland said all members of the Board were notified about the SACS Re-Affirmation Team's visit to the University in April. He said that SACS accredits over 800 institutions in eleven southern states. Dr. Holland said UWA had ten visiting SACS Re-Affirmation team members on campus in April, adding that the process today requires that 96 criteria are addressed and compliance is met. He said the SACS Re-Affirmation process was incredible and UWA met all 96 criteria, with only one minor recommendation. Dr. Holland said this is a major achievement and commended all of the faculty and staff who worked on this process (Drs. David Taylor, Tina Jones, Amy Jones, and the Office of Institutional Effectiveness) that has been ongoing for the last five years. There will be a final vote in December at the annual SACS meeting on the reaccreditation, but he stated that he feels that the University will be reaccredited at that time.

Mr. Lewis asked to make a statement. She said SACS reaccreditation is huge and is the number one thing that has to be done to keep this University vital and thanked all of those who worked so hard for this goal.

B. Capital Campaign Report

Dr. Holland said he would ask Mr. Clemit Spruiell to present this report. He said there were two questions that were to be answered by the Development Office – (1) where is the University on reaching its Capital Campaign goal and (2) what amount of time does each Development officer spend on fundraising or other institutional activities. He said that the recent questions about the Development staff were answered as part of the Board packets of material that was sent earlier.

Mr. Spruiell reported that the \$15 million goal for the Capital Campaign was recently met with a rather large donation by Dr. Lyle Cain for the Athletic Training program at UWA. He said they hope to have a closeout celebration on a small scale sometime in October and thanked everyone who worked so hard to reach this goal.

Dr. Holland commended the staff of Institutional Advancement for their work on the Capital Campaign. Dr. Holland said he will skip around on the next few Agenda items.

C. Strategic Planning Meeting

Dr. Holland announced that it is time once again to develop a new strategic plan regarding what the University has accomplished, what is the University about, and where the University is going in the next five years. He said we will look at the University's strengths, challenges, and then to look ahead at the next five years. Dr. Holland stated that on July 19-21, there will be a meeting in Birmingham of a Strategic Planning team (normally about 40 people) to look at the needs of the University, its objectives, what should be done and where the University is going for the next five years. He said typically the Board President and Vice President join in this process by attending the meeting, and asked these officers to check their calendars on those dates.

D. Graduate School Admissions for UWA Graduating Seniors

Dr. Holland noted that there have been several discussions today on the students and the academic abilities of the students. He said he just distributed a report on the quality of students that are graduating, and if they would look at the report they would see the baccalaureate graduates for the past Fall and Spring. He said the report also stated where these students are going to graduate or professional schools and it appears a number of the students are going to UWA graduate school. Dr. Holland was pleased to report that a group of these students have been accepted at very prestigious schools for graduate work. He thanked the faculty for their work with the students.

Mr. Northcutt said, as Board President, he had the opportunity to attend the recent Commencement and was very proud of the event. He also acknowledged Mr. Spree and said he wanted to make a few remarks.

Mr. Spree stated the Commencement dinner on the Friday night and Commencement on Saturday were very important events, and he enjoyed both very much. He said he had interesting conversations with some of the Chinese students and the leaders from Guangdong University.

E. Campus Security Report

Dr. Holland reported that the next few items would be in a Power Point presentation. He said the Board members would find brochures in their packets pertaining to these items. Dr. Holland said the first is on campus security. He said UWA is located in the 17th Judicial District and has the second largest police forces in the District. Dr. Holland said the Office of Campus Security is located near the Campus School in the renovated Craiger house and the staff has about 200 cameras on campus to monitor. He said they are in the process of installing more cameras on campus and added that emergency call boxes have been installed in certain areas.

Dr. Holland said the University charter created the Campus Police force and all police officers must attend and complete the Police Academy. He said they are allowed to work with the City and County police, when needed. Dr. Holland said that Chief Jeff Manuel works very closely with the Office of Emergency Preparedness, Office of Student Affairs, and other

offices on campus. Dr. Holland said that UWA's crime statistics have been very low for the past three years.

F. Division of Educational Outreach

Dr. Holland reported that this office is divided into four parts – BBY Productions, Black Belt Museum, Center for the Study of the Black Belt, and Continuing Education. He said that last week legislation was introduced to establish the Black Belt Heritage Area as a federal district under the National Park System. The Heritage area will consist of 19 counties and will be administered by UWA's Center for the Study of the Black Belt. Dr. Holland stated that this legislation was sponsored by Congresswoman Terri Sewell, Senators Jeff Session and Richard Shelby.

Dr. Holland informed the Board that the mission of the Black Belt Museum is to collect, preserve, exhibit, and interpret the landscape and rich history of the Black Belt of Alabama and Mississippi. He said the facility will have regional and local exhibits on a regular basis.

Dr. Holland reported that Dr. John Hall serves as the Director of the Museum and some of the programs will be historic tours, living history, field trips and lectures, and also has several partnerships, both local and statewide. He discussed the membership levels of support, the officers of the Museum Board, and the names of the other staff who have worked on this project.

Dr. Holland indicated this concluded his report.

At this time, Mr. Northcutt stated Mr. Spruiell has a DVD on the next marketing advertisement. Mr. Spruiell began showing the DVD and stated that this advertising production was completed by Mr. Tom Stipe a few days ago.

Mr. Randall Hillman commended Chief Jeff Manuel and Dr. Holland on the Power Point presentation about campus security. He stated that without public safety, all of the other doesn't matter, and said he would encourage the University staff to work diligently on continuing to secure the campus, particularly in view of what happened at Sandy Hook Elementary School.

Mr. Jerry Smith commended Mr. Northcutt for his leadership as President of the Board of Trustees over the last three years. Mr. Northcutt stated he has enjoyed working with the Board members, Dr. Holland, Mrs. Kaye Bryan, Mrs. Lindsey and he will look forward to working in the future with the next team of officers. Mr. Bunn also thanked Mr. Northcutt for his leadership.

X. ADJOURN

There was no other business to come before the Board at this time, the meeting adjourned at 3:45 p.m.

Respectfully submitted,

Rebecca Lewis
Secretary to the Board

Earlene Lindsey
Assistant Secretary to the Board