

BOARD OF TRUSTEES
The University of West Alabama
Bell Conference Center
June 4, 2012, 1:00 p.m.

AGENDA FOR ANNUAL MEETING

- I. Call to Order
- II. Roll Call
- III. **Approval of Agenda**
- IV. **Approval of Minutes for March 5, 2012, Board Meeting**
- V. Report of the Board President (John Northcutt)
 - A. Trustee Appointments
 - Jerry F. Smith (2012-2017)
 - Victor H. Vernon (2012-2017)
 - B. New Board Committees (2010-2013)
 - C. Report
 1. Board of Trustees Retreat April 15-16, 2012
(Action Item: Schedule Board Retreats Every Two Years)
 2. Budget Work Sessions May 10 and May 23, 2012
 3. Orientation of New Trustees June 3, 2012
- VI. Report of Executive Committee
 - Honorary Doctorates for May 11, 2013, Commencement
(Action Item: Vote on Nominees)
- VII. Report of the Athletic Committee (Thed Spree)
- VIII. Report of Facilities Committee (Tom Ballow)
 - A. Status Report on Robert B. Gilbert Hall
 - B. Status Report on UWA/Livingston/Anderson Regional Medical Center Clinic
(Action Items: Student Health Agreement)
 - C. Presbyterian Properties
(Action Item: Resolution to purchase properties)
 - D. Report on Capital Projects
(Action Item: Bond Issue Resolution)
- IX. Report of Finance Committee (Terry Bunn)
 - Presentation of Budget for FY 2012-2013
(Action Item: Adopt FY 2012-2013 Budget)
 - Consideration of Capital Projects
(Action Item: Vote to Authorize Bond)
- X. Report of Student Government Association (Hannah Riley)
- XI. Report from the University Provost (Dr. David Taylor)
 - A. Admissions and Enrollment Management
 1. Recruiting Data
 2. Admissions Policy
 3. Dual Enrollment Program
 - B. Online Programs
 1. Enrollment
 2. Marketing and Recruiting
 - C. International Programs
 1. Enrollments (Current and Projected)
 2. Recruiting
 3. Guangdong University of Finance Student Survey

- 4. Muskie Graduate Fellow
- D. New Academic Programs
- E. Sponsored Programs
 - 1. Professional Development Activities
 - 2. Applications Pending and In Process
- F. SACS Reaffirmation

XII. Report from the University President (Dr. Richard Holland)

XIII. Adjourn

Tour of Robert B. Gilbert Hall following the Board Meeting (2:30 p.m.)

BOARD OF TRUSTEES
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June 4, 2012, 1:00 p.m.

I. CALL TO ORDER

Mr. John Northcutt, President *pro tem*, called the meeting to order at 1:50 p.m. He welcomed everyone to the meeting and requested Rev. O'Neil to give the invocation.

II. ROLL CALL

Mr. Northcutt requested Mrs. Rebecca Lewis, Secretary to the Board, to call the roll. Members attending were: Mr. Thomas Ballow, Jr., Mr. Terry Bunn, Mr. Randall I. Hillman, Mrs. Rebecca S. Lewis, Mrs. Margaret Lovett, Mr. John Northcutt, Rev. Willie B. O'Neil, Mr. Alex Saad, Mr. Bill Sager, Mr. Jerry F. Smith, Mr. Thed Spree, and Mr. Victor Vernon. Absent: Mrs. Jean Anderson. Mrs. Lewis announced that a quorum was present.

III. APPROVAL OF AGENDA

Mr. Northcutt asked for a motion to approve the agenda for today's meeting. Mr. Sager moved to approve the agenda, Mrs. Lovett seconded the motion, and the agenda was approved.

IV. APPROVAL OF MINUTES FOR MARCH 5, 2012, BOARD MEETING

Mr. Smith made a motion to approve the minutes from the meeting held on March 5, 2012; Mr. Vernon seconded the motion; and the motion was approved.

V. REPORT OF THE BOARD PRESIDENT

A. *Trustee Appointments*

Mr. Northcutt announced the appointments of two new Trustees. He introduced Mr. Jerry F. Smith and Mr. Victor H. Vernon, stating their terms were 2012-2017.

Mr. Northcutt thanked Mrs. Lena Hardaway and Mr. John Smith for their years of service to the Board.

B. *New Board Committees (to 2013)*

Mr. Northcutt stated that the Board received a list of the Board Committees, indicating removal of Trustees whose terms expired and added the new members of the Board. He indicated this was only an informational item.

C. *Report*

1. *Board of Trustees' Retreat*

Mr. Northcutt reported that the annual Board Retreat was held on April 15-16, 2012 in Prattville. He said several requested topics were discussed and one, in particular, was to develop a Board manual, which was distributed at this meeting. Mr. Northcutt asked each Trustee to review the

manual and note any changes that need to be made at the next Board meeting. He said the University's attorney, Mike Kendrick, discussed several topics as requested by the Board. He also said a recommendation was made to schedule the retreat every two years instead of annually. Mr. Northcutt asked for a motion to approve this action. A motion was made by Mrs. Lewis, seconded by Mrs. Lovett, and approved. This will be included in the manual as a Board policy.

2. Budget Work Sessions

Mr. Northcutt reported that the Finance Committee and other Trustees held a budget work session on two different dates – May 10 and May 23, 2012. He said the Committee recommended some changes to the proposed budget, which were made, and the final proposed budget was presented today at the meeting of the Finance Committee.

3. Orientation of New Trustees

Mr. Northcutt reported that an orientation for the two new Trustees was held on Sunday, indicating that several pieces of informational material were presented to them. He said about six hours were spent discussing the University and its operations.

VI. REPORT OF EXECUTIVE COMMITTEE

Mr. Northcutt said the Executive Committee met today and recommends that the University award two honorary degrees at the May 11, 2013, Commencement. He said the nominees are: Ms. Catherine Sloan Valentino, a noted Educator, and Mr. James Spann, a Meteorologist at ABC-33/40 Television Station in Birmingham. A motion was made by Mr. Smith and seconded by Mr. Bunn to approve these nominees. The motion was approved.

VII. REPORT OF THE ATHLETIC COMMITTEE

Mr. Spree, Chair, reported that the Committee met this morning and Mr. Stan Williamson, Director of Athletics, presented an overview of the Athletics' area. He said the records of the different sports were discussed and the strategic plan developed by Mr. Williamson was reviewed. Mr. Spree said he was very excited about the football program and mentioned that Bobby Wallace was hired as the Head Football Coach at UNA. He reported on the records of the other sports programs.

Mr. Spree said renovation work and upgrades on some of the athletic facilities were discussed, as well as the fundraising project for installing a fence at Tartt Field. He said men's soccer will begin this Fall Semester and men's and women's golf will also begin in 2013, which will increase students and revenue. Mr. Spree said the average

overall GPA for athletes was reportedly better than other UWA students. He said the Athletic Scholarships will be fully funded this year.

VIII. REPORT OF THE UNIVERSITY FACILITIES COMMITTEE

Mr. Ballow said the Facilities Committee met this morning at 9:00 a.m. He said the agenda was revised to delete the Capital Projects' item and add it to the agenda of the Finance Committee.

A. Status Report on Robert B. Gilbert Hall

Mr. Ballow reported that Gilbert Hall is nearing completion, and the first shipment of furniture will arrive around June 18. He said the little café in the facility will not be ready until September.

B. Presbyterian Properties

Mr. Ballow reported that at the last meeting of the Facilities Committee, Dr. Holland was authorized obtain an appraisal on the Houston-Bailey House and the Mance House/Lot. He said Dr. Holland presented the appraisal for the properties and the Committee authorized him to continue negotiations for the properties and report at the next meeting.

C. Status Report on UWA/Livingston/Anderson Regional Medical Center Clinic

Mr. Ballow said the Board was provided a copy of the proposed service agreement for the new clinic and the Facilities Committee recommended its approval and authorizes President Holland to sign the service agreement with Jeff Anderson Regional Medical Center. Mr. Saad provided a second and the motion was approved.

IX. REPORT OF FINANCE COMMITTEE

Mr. Bunn reported that the Committee met earlier today and several matters were considered. He said the Committee voted to recommend to the Board several action items and no motion or second was required. They are as follows:

(1) that the University proceed with the capital renovation projects to be funded with bond issues. Since this matter came as a recommendation from the Finance Committee, no motion or second was needed. This action item was approved.

(2) to adopt the FY 2012-2013 Budget, which includes a 3-1/2% tuition increase. This was approved.

(3) to approve an additional 2% tuition increase for four years with it being dedicated to reducing the debt service for the new capital projects. This action item was approved.

(4) to accept the proposal for the bond issue from Bryant Bank for the capital improvement projects and the vote was to approve the motion.

Mr. Bunn referred to Mr. Northcutt for action on the bond issue resolution. Mr. Northcutt stated the resolution would establish the parameters of the bond issue and set the amount not to exceed \$30 million. He said these bonds would be General Fee Revenue bonds and issued in one or more series of 2012 bonds. Mr. Bunn moved to adopt this resolution, Mr. Sager provided a second, and the motion was approved.

Mr. Sager requested that a list of projects be presented so the audience would understand where the bond issue funds will be used. Dr. Holland said the funds will be used for the renovation of the Livingston High School Gym for Soccer office space and locker rooms, PE classes, and a practice area for the cheerleaders and others. He said the main LHS building will be renovated for the College of Education, School of Graduate Studies, Online Program, and Certification and instructors' offices. Dr. Holland said Spieth Hall will be renovated for the Division of Nursing and Behavioral Sciences, and ultimately Selden Hall will be renovated for Student Services. He said after the College of Education moves into LHS, the wing of Bibb Graves that will be vacated by the move will be renovated for the Department of Physical Sciences.

X. REPORT OF STUDENT GOVERNMENT ASSOCIATION

Mr. Northcutt introduced Ms. Hannah Riley, newly elected SGA President, who outlined some of the plans the Student Government Association has for the coming school year. She said the SGA will be encouraging students to run for student government offices. Ms. Riley also indicated the SGA plans to revise their constitution, establish a STARS board and have a STARS assistant on campus, stating this will be written in the revised constitution, update the SGA webpage, increase the hours of operation by the SGA officers. She said the SGA will also be working on a trip for the students to attend Higher Education Day in Montgomery.

XI. REPORT FROM THE UNIVERSITY PROVOST

A. Admissions and Enrollment Management

Dr. Taylor reported that the office of Admissions and Enrollment Management has expanded its staff and has done other things to update the office. He said they now have a recruiter software system and they hope to have a larger enrollment this Fall than last Fall Semester. Dr. Taylor said the Interim Director works with the Registrar very closely to improve the enrollment. He said the Deans' Council and the President's Council have approved the Superscoring technique for accepting applications from conditional students. He said the NCAA Clearing house also is using this policy.

Dr. Taylor reported the establishment of the dual-enrollment program for juniors and seniors in several high schools in the area. He said these high school students enroll in college courses and receive college credit. Dr. Taylor

indicated that Demopolis High School and Washington County High School will be participating in the Duel Enrollment program this Fall and UWA has also met with representatives from Leeds High School to discuss this type of agreement with their school.

B. Online Programs

Dr. Taylor said some of the reasons for the decline in on-campus Summer enrollment may have been the termination of the Gateway program and also changes in the Federal rules for financial aid. He said the online enrollment for the Summer is 2,362 and that recruiting is done through several methods, such as social media and professional conferences.

C. International Programs

Dr. Taylor reported that UWA had 76 International students this past year and projections indicate 131 for the Fall 2012 and 173 for Fall 2013.

Dr. Taylor said the University has been awarded a Edmund S. Muskie Graduate Fellowship.

D. New Academic Programs

Dr. Taylor reported on new programs for 2012, as follows: Track in Pre-Pharmacy in Physical Sciences, Track in Actuarial Sciences in Mathematics, BA/BS in Integrated Marketing Communications, BA/BS in Early Childhood Education (non-certification), and a BBA in Marketing. He said two others are being added, pending ACHE approval: BBA in Finance and a BS in Exercise Science.

E. Sponsored Programs

Dr. Taylor commended Dr. Vicki Spruiell on a perfect score for the Upward Bound grant. He distributed a report on the grant applications in process. He also reported that the Office of Sponsored Programs implemented an extensive professional development program for faculty and staff during 2011-2012, with 48 faculty participants.

F. SACS Reaffirmation

Dr. Taylor reported that a QEP Development Committee, appointed in January, completed a draft of the QEP proposal for SACS. He said Dr. Rudolph Jackson, UWA's SACS Liaison, will be on campus for an advisory visit on August 2-3, 2012. Dr. Taylor said the Compliance Report will be submitted to the Offsite Team in September, the Offsite Team will return the report in November, the QEP is due in February 2013, and the SACS visiting team will be on campus in April 2013.

XII. REPORT FROM UNIVERSITY PRESIDENT

Dr. Holland asked Mr. Spruiell to give a brief report on the Capital Campaign.

Mr. Spruiell welcomed Mr. Smith to the Board and added that the Jerry F. Smith Group worked with the Development staff to initiate the Campaign a few years ago. He said he was happy to report that the University is within \$1.5 million of its goal. Mr. Spruiell also thanked Mr. Smith for establishing the JoAnn Cobb Smith endowment for scholarships. He said Mrs. Smith, a UWA graduate, was a lovely lady and did so much to help the people in the Auburn community.

Mr. Spruiell reported that Mrs. Violet Reed has agreed to an estate gift whereby, at her death, her home and two lots will become property of UWA. He said this property is across the street from the Tiger Stadium.

Dr. Holland said the University will soon be ending another year. He said work has been done to improve the student life and facilities, improve the appearance of the campus, and improve the records of the Athletic Programs. Dr. Holland thanked the Board and all others for their help in improvements for the University and the successful year.

XIII. ADJOURN

Mr. Northcutt asked if there was any other business to be brought before the Board. There was none and he thanked everyone for their attendance.

The meeting adjourned at 2:55 p.m.

Respectfully submitted,

Rebecca Lewis
Secretary to the Board

Earlene Lindsey
Assistant Secretary to the Board