

BOARD OF TRUSTEES
The University of West Alabama
Bell Conference Center
June 13, 2011, 1:00 p.m.

A G E N D A

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes for March 7, 2011, Board Meeting
- V. The Honorable Robert Bentley, Governor
- VI. Report of the Board President (Mr. John Northcutt)
 - A. Trustee Appointments
 - Terry Bunn (2011-2015)
 - Willie O'Neal (2011-2015)
 - Bill Sager (2011-2013)
 - B. Approval of 2011-2012 Board and Committee Meetings
 - C. Standing Committees for 2010-2013
 - D. Code of Ethics
 - E. Director of Athletics Search
- VII. Report of Finance Committee (Mr. Terry Bunn)
 - A. Presentation of Budget for FY 2011-2012
 - B. Approval of FY 2011-2012 Budget
- VIII. Report of Facilities Committee (Mr. Tom Ballow)
- IX. Report from the University Provost (Dr. David Taylor)
 - A. Organizational Chart for Academic Affairs
 - B. International Programs
 - C. Sponsored Programs
 - D. Online Programs
 - 1. Enrollment
 - 2. Technology
 - E. Other
- X. Report from the University President (Dr. Richard Holland)
 - A. Enrollment Report
 - B. Financial Aid Distribution
 - C. SACS Accreditation Schedule
- XI. Adjourn

Campus Tour of Hoover Apartments and Gilbert Hall Projects following Board Meeting

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June 13, 2011, 1:00 p.m.

I. CALL TO ORDER

Mr. John Northcutt, President *pro tem*, called the meeting to order at 1:00 p.m. He welcomed everyone to the meeting.

II. ROLL CALL

Mr. Northcutt requested Mrs. Becky Lewis, Secretary to the Board, to call the roll. Members attending were: Mr. Thomas Ballow, Jr., Mr. Terry Bunn, Mrs. Becky Lewis, Mrs. Margaret Lovett, Mr. John Northcutt, Mr. Alex Saad, Mr. Bill Sager and Mr. Thed Spree. Absent: Mrs. Jean Anderson, Mrs. Lena Hardaway (arrived at 1:20 p.m.), Mr. Randall Hillman, Rev. Willie O'Neil, and Mr. John Smith. Mrs. Lewis announced that a quorum was present.

III. APPROVAL OF AGENDA

Mr. Northcutt asked for a motion to approve the agenda for today's meeting, stating that the Governor was not able to attend; therefore, Item V would be omitted and the remainder of the agenda would be numbered accordingly. Mr. Bunn made a motion to approve the agenda, Mr. Ballow seconded the motion, and the agenda was approved.

IV. APPROVAL OF MINUTES FOR MARCH 7, 2011

Mr. Bunn made a motion to approve the minutes from the meeting held on March 7, 2011; Mr. Ballow seconded the motion; and the motion was approved.

Mrs. Hardaway arrived at 1:20 p.m.

V. REPORT OF THE BOARD PRESIDENT

A. Trustee Appointments

Mr. Northcutt reported that Trustees Terry Bunn and Willie O'Neil were re-appointed by the Governor and confirmed by the Legislature for the term of 2011-

2015. He introduced Mr. Bill Sager, the newly appointed Trustee who was appointed by the Governor and confirmed by the Legislature. His term will be 2011-2013.

B. Approval of 2011-2012 Board and Committee Meetings

Mr. Northcutt said a copy of the meeting schedule was previously sent to the Board members. Mrs. Lovett moved to approve the schedule for committee meetings and regular Board meetings; Mrs. Lewis seconded the motion; and the motion was approved.

C. Standing Committees for 2010-2013

Mr. Northcutt said a list of the Committees for 2010-2013 was previously sent to the Trustees and noted the addition of Mr. Sager to some of the Committees.

D. Code of Ethics

Mr. Northcutt advised the Trustees that a copy of the Code of Ethics form was in their material and requested that each member of the Board sign the form and turn it in to Mrs. Lewis or Mrs. Lindsey.

E. Director of Athletics Search

Mr. Northcutt asked Mr. Spree to give this report, since he is the Trustee who is serving on the Search Committee for a new Athletic Director. Mr. Spree said the Committee met twice and will meet again today. He said they are reviewing applications and hope to find the best person for the job. Mr. Spree said Mr. Mike Holliman is serving as the Chair of the Search Committee, and asked him to stand.

VI. REPORT OF FINANCE COMMITTEE

Mr. Bunn said the Finance Committee met this morning and adopted the General Fund budget for Fiscal Year 2011-2012. He said there were increases in expenditures due to projected increases in fixed costs, such as insurance and utilities, and increases for longevity, enhanced credentials, and staff equity adjustments. He said recent Alabama legislation, specifically HB 414, mandates an increase in the payroll deduction of retirement from 5% to 7.5% for employees and a recommendation was made in the budget for the

University to absorb this cost for employees making less than \$40,000 yearly. Mr. Bunn reported that an increase in the tuition rate of 7% was also recommended and approved.

Mr. Bunn also discussed the Committee's adoption of the Online Budget for 2011-2012. He added that a total of \$3,573,156 would be transferred from the Online funds to the General Fund in the 2011-2012 budget.

Mr. Bunn advised the Board that the Financial Affairs Committee recommends the adoption of both the General Fund and Online budgets for the Fiscal Year 2011-2012. Mr. Northcutt said a second would not be needed and called for the vote. The motion was approved with eight voting for and one voting against the motion.

VII. REPORT OF THE FACILITIES COMMITTEE

Mr. Ballow reported that the Committee met this morning at 9:00 and received an update on the building projects. He said the furniture for the Hoover Apartments addition would be delivered on July 11, 2011, and the parking area for the displaced students near the site of the new dorm should be ready by the beginning of the Fall Semester 2011.

Mr. Ballow reported that the University signed a contract to purchase the Livingston High School property, with a final closing around the beginning of July; the University has rented the Wilkins house to faculty; and the Craiger house has been renovated for the Campus Police Department. Mr. Ballow said the addition to the Cafeteria is still in the design phase. He said the University would like to make an offer of \$145,000 for the Horace Hunt property, which the Committee approved and is recommending that the Board authorize Dr. Holland to continue with this purchase. Mrs. Lovett seconded the motion to authorize the President to proceed with negotiations on the purchase of the Hunt property, not to exceed \$145,000, and the motion passed.

Mr. Ballow said the Board was provided a copy of the proposed freshman residency requirements and the Committee decided that more information would be needed before they could adopt this policy.

Mr. Ballow reported that the Wesley Foundation requested approval from the University to build a circular driveway in front of their facility, and the drive would border a University roadway. He said the Committee approved this request and would like to recommend that the Board consider it for approval. Mrs. Lewis seconded the motion and it was approved.

VIII. REPORT OF THE UNIVERSITY PROVOST

A. Organizational Chart for Academic Affairs

Dr. David Taylor, Provost, distributed a copy of the revised organizational chart of the Academic Affairs area for informational purposes. He noted that the pre-pharmacy program in Chemistry was approved last week by ACHE and that several new online degree programs have been added.

B. International Programs

Dr. Taylor reported that there will be at least 52 international students on campus this Fall Semester. He said 42 students would be coming from China's Guangdong University of Finance, 6 women soccer players from Great Britain, 1 soccer player from Australia, 1 men's tennis player from Switzerland, and 1 student from Cameroon. Dr. Taylor indicated these students will be housed in the Hoover Apartments.

C. Sponsored Programs

Dr. Taylor previously distributed copies of the Office of Sponsored Programs Annual Report for 2011, as well as a list of newly funded proposals. Also, in the report was a list of ongoing grants and pending grant applications.

D. Online Programs

Dr. Taylor reported that online enrollment was up from last year. He said the University's strategy is to cultivate the military market.

Dr. Taylor reported on the technology that is now being used by the online program, i.e. the remote proctor and the Tegrity system. He said the remote proctor

is a secure camera system for the online students to be tested and he passed around a proctor for the Trustees to view as he discussed how it works. Dr. Taylor said the proctor ensures that no cheating takes place when a student is being tested. He said a student's fingerprint is used for identification purposes when the system is used.

Dr. Taylor introduced Dr. Jan Miller and requested her to discuss the Tegrity system. Dr. Miller said it is a web-based service that is attached to the Internet and could record lessons; it allows the students to feel like they are in a classroom setting; and she added that online or on-campus students may use this service. She said in an emergency situation, this system could be used when school is not in session.

IX. REPORT OF THE UNIVERSITY PRESIDENT

A. Enrollment Report

Dr. Holland reported that enrollment projections for the Fall Semester 2011 are improving. He said the freshman applications are up by 122 and the transfer applications are up by 66. He said the University Band has increased from 78 in the Fall 2006 to 125 in 2010, and Band Director Glenn Smith predicts he will have 150 in the Band this Fall.

B. Financial Aid Distribution

Dr. Holland reported that a total of \$46,586,150 has been awarded by the Office of Financial Aid since the Fall Semester 2010 began. He said that the economic impact study for the University will be completed by the September meeting of the Board, adding that the University has a major impact on the area.

C. SACS Accreditation Schedule

Dr. Holland presented the schedule for the re-accreditation process. He stated that the appointments of the Leadership Team were made in May 2010; they had their first meeting in October 2010; the reaffirmation orientation session was on June 6, 2011, which a group attended in Atlanta; the Compliance Certification Report is

due in September 2012; and the campus visit from SACS representatives will be in April 2013.

D. Other

Dr. Holland distributed a report on the University's Capital Campaign and stated the goal is to raise \$15 million.

X. ADJOURN

Mr. Northcutt asked if there was any other business to be brought before the Board. There was none and the meeting adjourned at 2:15 p.m.

Respectfully submitted,

Rebecca Lewis
Secretary to the Board

Earlene Lindsey
Assistant Secretary to the Board