

BOARD OF TRUSTEES
The University of West Alabama
Bell Conference Center
September 14, 2009, 1:00 p.m.

A G E N D A

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes for June 1, 2009, Meeting
- V. Report of the Board President (Mrs. Margaret Lovett)
- VI. Report of Executive Committee (Mrs. Margaret Lovett)
- VII. Report of Institutional Advancement Committee (Mr. Tom Ballow)
- VIII. Report of Facilities Committee (Mr. Alex Saad)
- IX. Report of Financial Affairs Committee (Mr. John Northcutt)
- X. Report from Black Faculty and Staff Association (Dr. B. J. Kimbrough)
- XI. Report from Student Government Association (Mr. J. D. Bonner)
- XII. Report from University Provost (Dr. David Taylor)
- XIII. Report from University President (Dr. Richard Holland)
- XIV. Adjourn

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THE UNIVERSITY OF WEST ALABAMA
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September 14, 2009, 1:00 p.m.**

I. CALL TO ORDER

Mrs. Margaret Lovett, President *pro tem*, called the meeting to order and welcomed everyone. She asked Mr. Ballow to call the roll.

II. ROLL CALL

Mr. Tom Ballow, Secretary, called the roll. Attending were: Mr. Tom Ballow, Mr. Terry Bunn, Mr. Randall Hillman, Mrs. Becky Lewis, Mrs. Margaret Lovett, Mr. John Northcutt, Mr. Alex Saad, and Mr. Thed Spree. Trustees not attending were: Mrs. Jean Anderson, Mrs. Lena Hardaway, Mr. Willie B. O'Neil, and Mr. John Smith.

Mr. Ballow announced that a quorum was present.

III. APPROVAL OF AGENDA

Mrs. Lovett asked for a motion to approve the Agenda, as presented. Mr. Spree moved to approve the Agenda, Mr. Hillman seconded the motion, and the motion passed.

IV. APPROVAL OF MINUTES FOR JUNE 1, 2009, MEETING

Mrs. Lovett asked if there were any changes to the minutes from the June 1, 2009, meeting. Ms. Lewis made a motion to approve the minutes for the meeting held on June 1, 2009; Mr. Ballow seconded the motion; and the minutes were approved.

V. REPORT OF THE BOARD PRESIDENT

Mrs. Lovett asked for approval of the Committee and Regular Meeting Schedule due to the changes that were effected today. Mrs. Lewis made a motion to approve the new schedule, Mr. Ballow seconded the motion, and the motion passed with one voting against the motion.

VI. REPORT OF EXECUTIVE COMMITTEE

Mrs. Lovett reported there had been a meeting of the Executive Committee on August 26, 2009, to discuss the Strategic Plan for 2010-2013. At the meeting, she said Dr. Holland discussed the accomplishments included in the past Strategic Plan and Dr. Ken Tucker discussed the International Programs. Mrs. Lovett indicated she needed a motion to approve the minutes from the Executive Committee meeting on August 26. Mr. Northcutt made a motion to approve the minutes, Mr. Spree seconded the motion, and the motion was approved.

VII. REPORT OF THE INSTITUTIONAL ADVANCEMENT COMMITTEE

Mr. Ballow, Chair, reported that the Committee met this morning and received a briefing from Mr. Clemit Spruiell, Vice President for Institutional Advancement, which covered all of his areas. He said Mr. Spruiell discussed the Marketing efforts for next year, as well as the Capital Campaign and the Alumni activities. Mr. Ballow added that the Capital Campaign goal of \$9 by next year hopefully will be met, per Mr. Spruiell.

VIII. REPORT OF THE UNIVERSITY FACILITIES COMMITTEE

Mr. Alex Saad, Chair, reported that the Committee met this morning at 9:30 and discussed several items, but only one matter was brought to the Committee for a vote. He said the minutes of the prior meeting were approved, the Committee discussed the Master Facilities Plan, the Capstone Project, the Rodeo Arena, and the Livingston Health & Wellness Education Center lease request.

Mr. Saad said they discussed the renovation projects, such as: Bibb Graves Hall, Homer Fieldhouse, Wellness Center, Patterson Apartments, Kelly Hester Land Hall, and the Campbell Environmental Education Center.

Mr. Saad said the Committee was informed of a donation of a piece of prime property that was made to the University by Bruce and Cedelia Sims. He said the University would like to name the Cardio-Care area at the Wellness Center in the

Student Union Building the Bruce and Cedelia Sims Cardio-Care Unit, and he said this was a recommendation of the Committee. Mr. Spree seconded the motion and the motion was approved.

IX. REPORT OF FINANCIAL AFFAIRS COMMITTEE

Mr. John Northcutt, Chair, reported that the Committee met this morning at 10:30, and they had a general discussion on the General Fund Budget and the Online Budget for Fiscal Year 2009-2010. He said the Committee voiced its concern that they felt the Online Budget should be incorporated into the General Fund Budget. Mr. Northcutt said it was also the desire of the Committee to start the process earlier next year so they can review the budget material more extensively prior to voting to approve it at the June meeting. He said there would be a budget workshop for the Trustees to become more familiar with the process. Mr. Northcutt said Dr. Holland discussed proration and possible contingency plans to deal with the situation. He said the Committee voted to approve the Online Budget and Mrs. Lewis provided a second. The motion was approved.

X. REPORT FROM BLACK FACULTY AND STAFF ASSOCIATION

Dr. B. J. Kimbrough, President, reported that the Association awarded two scholarships in the Fall Semester – one to Zachary Riley and the other to Candace Wynn. She reported the Association is in the beginning stage of planning the Martin Luther King event for January, 2010. Representative A. J. McCampbell will be the guest speaker, according to Dr. Kimbrough. She said Mr. Ken Walker is in route to Washington, D.C., to accept an award for the University on its success in having a highly diverse faculty and staff.

Mr. Willie B. O'Neil arrived at 1:20 p.m.

XI. REPORT FROM THE STUDENT GOVERNMENT ASSOCIATION

Mr. Bonner, SGA President, was unable to attend the meeting.

XII. REPORT FROM UNIVERSITY PROVOST

List of New Faculty and Staff

Dr. Taylor said there were several items in the binders that he would like to address. First, a list of the new faculty and staff was provided as an informational item. He introduced the three new deans on campus, as follows: Dr. Kathryn Chandler, Dean of the College of Education; Dr. Venkat Sharma, Dean of the College of Natural Sciences and Mathematics; and Dr. Tim Edwards, Dean of the College of Liberal Arts.

Achievements by Faculty and Staff

Dr. Taylor said the list of achievements by faculty and staff is very lengthy and he encouraged the Trustees to review the information and added he believed they would be very impressed with the accomplishments. This information was enclosed in the binders, according to Dr. Taylor.

Demopolis Higher Education Center

Dr. Taylor reported that the University began managing the Center on September 1, and seven undergraduate courses and two graduate courses are being offered this semester. He said there is now a fulltime director on site, and the University has expanded the offerings at the Center. He said the University has also taken steps to heighten its profile and now offers the Dual-Enrollment program for the Demopolis City Schools. Dr. Taylor indicated there would also be several UWA athletic events scheduled in Demopolis within the year's season and hope to have even more next year. He said the signage will be changed in the near future, and there will be an open house for the community as soon as this is done.

Online Program

Dr. Taylor reported that the online enrollment is currently at 2,400, with 2,248 graduate students and the remainder being undergraduate students. He said they are looking at ways to expand the program even further. Dr. Taylor said they have

advertised for a marketing person, have a short list of candidates, and will be interviewing shortly. He said he requested the Deans to look at expanding the offerings in their area, and several Ed.S. Programs and at least three baccalaureate programs have already been identified. Dr. Taylor feels these new offerings can be implemented within the next two years.

Sponsored Programs

Dr. Taylor reported that Dr. Becky Harvard, Director of Sponsored Programs, now has two fulltime staff members because of the outstanding success of the office. He said the handout is categorized into four sections – (1) a status report on two current grants on campus (the BEST grant and the COPS grant), (2) a pending grant application report, (3) recently funded grants, and (4) the initiatives for which they hope to pursue grants in the coming year.

H1N1 Virus

Dr. Taylor said the University has been very proactive in planning for a possible outbreak of the virus. He said a committee is working with a consultant and the Sumter County Health Department on prevention and treatment of the sickness.

Dr. Taylor said the University is also looking at ways to maintain the academic program if there happens to be a large number of students who are ill. He said more sanitation steps are also being taken on campus. Dr. Taylor said the Athletic Department has also taken steps to do everything possible to ensure the conditions for athletes are sanitary. He said there have been 20 suspected cases of the Swine Flu reported. Dr. Taylor asked Ms. Angela Jowers and Ms. Carole Woodruff to distribute material on the virus to the members of the Board.

XIII. PRESIDENT'S REPORT

Strategic Plan for 2009-2013

Dr. Holland reported that the Board of Trustees reviewed and discussed the new Plan at the recent meeting of the Executive Committee, where several of the

other members of the Board also attended. He said two items were added under the section entitled "Stakeholders/Goals". Business and Industry and Athletics were added after the discussions on August 26. Dr. Holland also pointed out that on the second page, under the section of Critical Issues and Action Plans, Athletics was added. He said the section on Board of Trustees was expanded by adding Fundraising, Legislative Matters, and Best Practices. There were no questions. Mr. Bunn made a motion to approve the Plan; Mr. Spree seconded the motion; and the motion was approved.

Enrollment

Dr. Holland reviewed the Fall Semester enrollment for the last five years and discussed the enrollments for the Summer terms for the same period. He reported that the ACT changes most likely have had an impact on undergraduate enrollment for Fall 2009. Dr. Holland indicated that if a student has an ACT score of 17-18, he/she is admitted conditionally and a prospective student with an ACT score of 19 or above is unconditional. He said if the student has an ACT score of 15 or 16, he/she would be allowed to participate in the Summer "Bridge" Program. Dr. Holland added that the consulting firm of Education Dynamics has been hired to work with Admissions to help with recruiting efforts. He also mentioned that the Admissions Office now has a graduate student working part-time as an Admissions Counselor with the community colleges.

Plant Atlas

Dr. Holland said there is a consortium that will be compiling all herbarium (plant specimens) information into a database file. He said there is already an electronic plant atlas in several states, but not in Alabama. In working with the University of Alabama and other State universities, he said the University was approached about establishing the State electronic herbarium on this campus. Dr. Holland said some money was put into the budget this year to work on this project

and that Dr. Brian Keener, member of the UWA Faculty, has been working on this project and has already received an \$8,000 grant from Alabama Legacy for this purpose. Mr. Saad asked if the University would publicize this project and Dr. Holland said this would be done. Mr. Saad made a motion to approve the new project; Mr. Bunn seconded the motion; and the motion passed.

Guandong University in China

Dr. Holland reported that Dr. Ken Tucker will be hosting two representatives from the Guandong University of Finance in China, beginning Tuesday night and going through Thursday. He said they will be on campus to look at the facilities and the University's academic programs and curriculum, so the project can move forward. Dr. Holland said this is a project that will begin in the Fall of 2009, with a cohort of Chinese students coming to UWA in the Summer of 2011.

University of Leon in Mexico

Dr. Holland said the University of Leon is a regional university that is twenty years old and has a similar mission and outreach as the University of West Alabama. Dr. Holland said this was an institution that was founded during the term of Mexican President Vincente Fox and he still works very closely with the University. He said President Fox and a delegation from Leon will be in Alabama this week meeting with Mr. Ron Sparks, Commissioner of Agriculture and Industries, and others to discuss expanding opportunities between Mexico and Alabama. Dr. Holland said an official signing of an agreement between the University of Leon and UWA will be held on Thursday in Montgomery, followed by a press conference. He said it is quite an opportunity to be associated with the former President of Mexico. Dr. Holland added that as soon as the location of the press conference is determined, the Board members will be notified, and he encouraged as many as could to join them at that time.

Proration

Dr. Holland reported that before the current year ends, UWA will be prorated by \$1.9 million. For the budget that starts on October 1, he said there is some discussion that there might be as much as 10% proration; however, everyone is awaiting the prior to October 1. Dr. Holland said the budget administrators have been working on a list of budget line items that can be prorated, but reassured everyone that there are no plans to cut faculty and staff positions at this time. He did mention that some of the vacant positions would not be filled because of the budget restraints.

XIV. ADJOURN

Mrs. Lovett asked if any member of the Board had any comments or questions. Mr. Spree said he had an exciting time at the football game on campus last Thursday night. He said the University has an outstanding band and commended Glenn Smith for the job he does as the Director of Bands.

There was no other business and Mrs. Lovett adjourned the meeting at 1:59 p.m.

Respectfully submitted,

Tom Ballow, Secretary

Earlene Lindsey, Assistant Secretary