

Housing Application

2011-2012

Spieth Hall • \$1,280*

Spieth Hall is a Freshman Focused Community for men. Most of the students that live at Spieth Hall are in their first year of college, though other male students are welcome. Located near Wallace Hall and the Student Union Building, Spieth Hall is a traditional residence hall with community bathrooms located on each wing.

Selden Hall • \$1,280*

Selden Hall is a Freshman Focused Community for women. Most of the women that live at Selden Hall are in their first year of college, though other female students are welcome. Located near Wallace Hall and the Student Union Building, Selden Hall is a traditional residence hall with community bathrooms on each wing.

Stickney Hall • \$1,720*

Stickney Hall is a Residential Scholars Community for men and women. Located near Bibb Graves Hall and the Library, priority is given to new freshmen attending

UWA on a Trustee Scholarship. Other freshmen may also live at Stickney Hall, if space is available. Each room at Stickney Hall is equipped with a private bathroom and kitchenette.

Reed Hall • \$1,940*

Reed Hall is a Residential Scholars Community for men and women. Located near the Student Union Building, Reed is reserved for new freshmen attending UWA on a Trustee Scholarship. Each room at Reed is equipped with a private bathroom, mini-fridge and stovetop.

Patterson Hall • \$1,810*

Located near Wallace Hall and the cafeteria, Patterson Hall is a Residential Scholars Community for men and women. Patterson is reserved for sophomores and above attending UWA on a Trustee Scholarship. Preferred roommates of eligible students may also live at Patterson, if space is available. Each room is equipped with a private bathroom and kitchenette.

Hoover Apartments – Phase 1 • \$2,300*

Located near the Student Union Building, Hoover (Phase 1) is an apartment community for sophomores and above. Each furnished apartment consists of two double bedrooms, two bathrooms, a living room and a full kitchen. Preference in assignments is given to groups of four students that apply together.

Hoover Apartments – Phase 2 • \$2,600*

Located near the Student Union Building, Hoover (Phase 2) is an apartment community for sophomores and above. Each furnished apartment consists of four single bedrooms, two bathrooms, a living room and a full kitchen.

*** The room rates listed above are per person, per semester. Although these are the projected rates for the 2011-12 school year, all rates are subject to change without notice.**

When to Apply

You are encouraged to apply for space in the residence halls as early as possible. For fall semester, first priority in assignments is given to applicants applying before January 15th. Second priority is given to the applicants applying before March 1st. (Both applications should be received from applicants requesting each other as roommates). You may still apply after March 1st, but space will be limited. Persons applying after March 1st may be temporarily assigned as a third person in a room.

Campus Dining

Affectionately referred to as “*The CAF*”, the Young Hall Cafeteria offers a wide selection of all-you-can-eat meals. Meal choices include classic home style meals, a pizza bar, deli sandwiches, hamburgers and fries, and a salad bar. Access to the cafeteria is provided by your meal plan. Deciding which meal plan is best for you is a decision that requires some thought. Think about your daily routine. Do you eat three meals a day? Will you have enough money to eat out frequently? Do you enjoy cooking? Your answers to these questions will help you to select a meal plan that best fits your lifestyle.

19 Meal Plan • \$1,105*

This plan allows you to focus on your school activities and guarantees a meal without the hassles of shopping, cooking, or cleaning. After all, you don't need to wonder where your next meal is coming from. This meal plan allows you to eat every meal offered at *The CAF*: 3 meals a day during the week, and brunch and supper on Saturdays and Sundays.

14 Meal Plan • \$960*

This plan is recommended for students who want to eat out occasionally, but plan to eat at *The CAF* for a majority of their meals. Residents of Spieth, and Selden are assigned to this plan unless they select the 19 meal plan.

9 Meal Plan • \$797*

This meal plan is geared towards students that enjoy doing their own cooking, especially residents of Hoover Apartments. By selecting this plan, students can still get together with friends at *The CAF* a few times each week. Residents of Reed Hall, Stickney Hall, and Patterson Hall are assigned to this plan unless they select the 14 or 19 meal plan.

***The meal plan rates listed above are the semester rates for the 2010-11 school year. Rates increase approximately 3% each year, though all rates are subject to change without notice.**



OFFICE USE ONLY

Date: _____

2011-12 Residence Hall Application

By signing this agreement, the below named person hereby requests to be assigned a space in the University of West Alabama's residence halls and agrees to pay rent, at the rates established by the University, by the dates specified. The applicant understands that this legally binding agreement may not be cancelled without approval of the Director of Campus Life and Housing. If there is a cancellation without approval, obligation to pay rent for the semesters in which enrolled during the agreement period will be continued. Upon acceptance of this agreement, the University agrees to provide housing accommodations for the specified period, subject to the terms and conditions of the agreement. The agreement period is for one academic year. All rates are per person, per semester.

1 AGREEMENT PERIOD (check only one):

Fall 2011 **AND** Spring 2012

Spring 2012

Summer 2012

This application is for the 2011-12 school year only. If you wish to apply for a term that is not listed, please contact the Housing Office at 205-652-3686 to request the appropriate application.

2 PERSONAL INFORMATION (please print clearly)

LAST NAME		FIRST NAME		MI
STUDENT NUMBER or SOCIAL SECURITY NUMBER [] - [] - []		GENDER MALE FEMALE		
STREET ADDRESS OR POST OFFICE BOX			CITY	
STATE	ZIP CODE	DATE OF BIRTH (MO/DAY/YR) ___/___/___	AGE	E-MAIL ADDRESS
(AREA CODE) HOME PHONE NUMBER		(AREA CODE) CELL PHONE NUMBER		
ANTICIPATED UWA CLASS STANDING AT THE BEGINNING OF THE AGREEMENT PERIOD:				
FRESHMAN	SOPHOMORE	JUNIOR	SENIOR	GRADUATE STUDENT
HAVE YOU LIVED ON THE UWA CAMPUS PREVIOUSLY?				
NO	YES	When did you last live on campus? _____		

3 PREFERRED ROOMMATE AND/OR APARTMENT MATES (optional)

If you would like to request a specific person as your roommate, please print your roommate's information here. Your requested roommate must also request you on his/her application for the request to be considered. If your preferred roommate already lives on-campus, he/she must notify the Housing Office of his/her request. **If you do not request a roommate, you will be matched with another student, without regard to race, color, national origin, or religion, unless you request and are assigned to a single room.**

LAST NAME		FIRST NAME		MI
STUDENT NUMBER or SOCIAL SECURITY NUMBER [] - [] - []		CURRENT UWA RESIDENT? YES NO		

4 OTHER ROOMMATES/APARTMENT MATES (if applying for a Stickney Triple and/or Hoover):

1.	LAST NAME	FIRST NAME
2.	LAST NAME	FIRST NAME
3.	LAST NAME	FIRST NAME

5 DISABILITY-RELATED NEEDS

If you have a physical or psychological condition that may require special housing accommodations, please check the box below so that we can contact you for more information.

I have a disability need. Please contact me.

6 ROOMMATE MATCHING

Please give one answer for each question. This section must be completed even if you are requesting a specific roommate or a single room.

- How old are you?
 - A. 17-18
 - B. 19-20
 - C. 21-23
 - D. 24 or over
- What time do you plan to go to bed on weekdays?
 - A. after 1 a.m.
 - B. by midnight
 - C. before 11 p.m.
- If you have the option, what time will your first class begin?
 - A. 8:00 a.m.
 - B. 9:05 a.m.
 - C. 10:10 a.m.
 - D. 11:15 a.m.
- Describe your preferred study environment:
 - A. I like to have music or the TV on when I do homework.
 - B. My room needs to be quiet when I do homework.
 - C. I do not plan to do homework in my room. I will do my assignments at the library.
- How would your friends describe you?
 - A. outgoing and talkative
 - B. sociable
 - C. quiet and shy
- Describe your current bedroom.
 - A. very organized
 - B. casual
 - C. messy
- Although smoking is not permitted inside the residence halls, we attempt to place smokers together because of potential allergies and sensitivities.
 - A. I smoke
 - B. I do not smoke
- How do you feel about sharing your things?
 - A. My roommate can use my things
 - B. I will share most things if my roommate asks first
 - C. I do not want my roommate to borrow my things
- What is your favorite type of music? (select only one)
 - A. Country
 - B. Hard Rock
 - C. Classic Rock
 - D. Alternative
 - E. Rock
 - F. Pop/Top 40
 - G. Rap
 - H. Hip-Hop
 - I. R&B/Soul
 - J. Christian
 - K. Classical
 - L. Jazz
- What is your opinion regarding the drinking of alcohol?
 - A. I approve of its use.
 - B. I approve, if used in moderation.
 - C. I do not approve of its use.
 - D. I am offended by people who drink alcohol.

This is for matching purposes only. The use and possession of alcohol is prohibited on the UWA campus. continue on back

7 SPECIAL PROGRAMS

Have you been awarded a Trustee Scholarship?

No Yes _____
Transfer or Freshman Scholarship?

Have you been recruited by a varsity sport or special program at UWA (band, cheerleading, etc.)?

No Yes _____
Name of Sport or Program

8 PREFERRED RESIDENCE HALL ASSIGNMENT (see requirements)

Please rank all of the assignment options in which you are interested in being assigned, with "1" being your first choice, "2" being your second choice and so forth. You are encouraged to rank all of the buildings in which you are qualified, to make sure that you are assigned to an available residence hall space. If you only list a few choices and they are full when your application is processed, you will be assigned to a space in Spieth (men) or Selden (women) unless you write a note below that you do not want to be assigned to a traditional residence hall, even if none of your choices are available.

Hoover (Double) Hoover (Single) Patterson (Double) Reed (Double) Selden (Double)
 Spieth (Double) Stickney (Double) Stickney (Single) Stickney (Triple)

List below any additional information that you would like for us to consider when making your room assignment:

9 PREFERRED MEAL PLAN (see requirements)

09 Meals per Week 14 Meals per Week
 19 Meals per Week None

10 Do you have any pending criminal charges or have you ever been convicted, plead guilty, plead no contest, received probation, deferred adjudication, court-ordered supervision or pre-trial diversion for a felony, or for a misdemeanor involving violence or sexual misconduct?

No Yes

Have you ever been found responsible for a non-academic disciplinary violation at a college, university, or other post-secondary institution that resulted in your removal from campus housing and/or your suspension or expulsion from the institution?

No Yes

11 SIGN AND DATE

Please read the terms and conditions of this agreement that are printed on the next page before you sign it. By signing this application, you acknowledge that you have read and understand this document, and that you accept the terms and conditions set forth in this agreement. By signing this document, you also verify that the information furnished on this agreement is accurate and up to date.

Student Number or Social Security No.

Student's Signature: _____ Date: _____ Age: _____ *

*Students must be at least 17 to live on campus. The space below must be signed by a parent or guardian if the student is under 19.

Guardian's Signature: _____ Date: _____

12 RETURN YOUR APPLICATION

STEP ONE

Once you have completed the housing application, check the information and make sure the application is filled out completely. We encourage you to keep a photocopy of your application and your deposit check for your records.

STEP TWO

Return the housing application with a check or money order for \$130 to the address below. Checks and money orders should be made payable to "The University of West Alabama." **Do not send cash.** The \$130 consists of a \$100 security deposit and \$30 **non-refundable** application fee. All applications received without the \$130 will be returned.

Housing Office
 Station 26 • The University of West Alabama
 Livingston, Alabama 35470

STEP THREE

Wait to receive a post card from the Housing Office. This is your confirmation that we have received your application. If you don't receive a post card or letter from the Housing Office within two weeks, please call us at (205) 652-3686 to make sure we received your application.

OFFICE USE ONLY

DBSP	DBSE	DBST	DBRE	DBHO	SLHO	DBPA	9MLP	14MLP	19MLP		
_____ SU	_____ 4W	SL _____	DB _____				9MPS	14MPS	9MP4	14MP4	
ROOM #:	_____	A	C	T	L	_____	A	C	T	L	_____

The University of West Alabama does not discriminate on the basis of race, color, national origin, gender, religion, age, disability, or sexual orientation in employment or the provision of services.

Tear along this line and return completed application and \$130 to the UWA Housing Office.

The purpose of this document is to establish the agreement between the applicant (STUDENT) and the University of West Alabama (UNIVERSITY) with regard to the student living in University Housing. The terms, conditions and responsibilities are stated below. In addition, the student is subject to all policies listed in the Student Handbook, the Residential Life Guide and the University Catalog:

I. Terms Governing This Agreement

1. All questions on the Housing application must be answered honestly and completely. Failure to do so may result in denial or termination of campus housing.
2. The student is required to indicate whether he/she has been involved in criminal and/or disciplinary matters. All criminal behavior and disciplinary violations will be reviewed on a case-by-case basis. The University may deny campus housing to a student who has a criminal and/or disciplinary history that presents a risk to the residence hall community.
3. Current UWA students and transfer students must have at least a 1.8 cumulative grade point average when they apply for housing. If a current resident's GPA drops below a 1.8, the resident may remain on campus for the remainder of the agreement period, if enrolled, but may not re-apply for housing for a new school year until the GPA is at least a 1.8. Students may request a waiver of this policy by contacting the Director of Campus Life and Housing.
4. The student must be at least 17 years of age to live on campus.
5. The student is prohibited from having pets in the residence halls and campus apartments. This includes all animals, reptiles and birds.
6. Students are subject to meal plan charges as long as they are being charged for a residence hall space on campus. Meal plans are required of all residents except students assigned to Hoover Apartments.
7. Under this agreement, the student is entitled to the use of his/her assigned space and the facilities of his/her residence hall/apartment.
8. All new students are required to pay \$130 when they apply for housing. This consists of a \$30 non-refundable application fee and \$100 security deposit. Current students that already have a \$100 deposit on file are only required to pay the \$30 non-refundable application fee.
9. This agreement, with appropriate signature(s) and payment, is effective from the date of the University's acceptance of this agreement until the end of the agreement period noted on the application. The University's acceptance of this agreement is indicated by notice of building assignment. It shall be a part of the agreement that in order for a student to be eligible for or continue to reside in University housing, the student must be enrolled at the University on a full-time basis unless a waiver is given by the Director of Campus Life and Housing. It shall also be part of this agreement that upon a student's failure to enroll for classes on a full-time basis (unless waived), or upon a final decision by the University to expel, suspend or administratively withdraw a student for academic, misconduct or disciplinary reasons, or for any other breach of the terms of this agreement, the student's housing assignment will terminate and the student will be required to vacate the premises within 48 hours.
10. All Housing agreements are entered for a specific agreement period: (1) an academic year, which consists of the fall and spring semester, (2) only the spring semester and (3) only the summer semester. Students may cancel their fall/spring housing agreement without penalty (except for the \$30 non-refundable application fee) until May 31st (spring contracts: November 15th, summer contracts: April 15th). If a student cancels after May 31st (spring: November 15th, summer: April 15th) but prior to receiving access to his/her room and by August 10th (spring contracts: January 10th, summer: May 30th), the student forfeits the \$30 application fee and the \$100 deposit. If a student cancels after receiving room access or after August 10th (spring: January 10th, summer: May 30th), whichever occurs first, but before August 20th (spring: January 20th, summer: June 10th), the student forfeits the \$30 application fee, the \$100 deposit, and is also charged a \$150 cancellation fee. Rent is refunded on a prorated basis, effective the end of occupancy. After August 20th (spring: January 20th, summer: June 10th), cancellations require written approval from the Director of Campus Life and Housing. Unless approved, the student will be charged rent for the entire length of the agreement period. If approved, the student forfeits the \$30 application fee, the \$100 deposit, and is charged a \$250 cancellation fee. Rent is refunded on a prorated basis, effective the end of occupancy. The cancellation fee will be waived for students that are suspended for academic reasons, **PROVIDED** the student cancels his/her Housing agreement and returns his/her room key to the Housing Office by the first day of classes for the current semester.
11. Students requesting to be released from this agreement must fill out a "Housing Agreement Release Form". Fall residents released for the spring semester are subject to deposit forfeiture and a \$250 cancellation fee unless released for the following reasons: not enrolling, graduation, out-of-town internship and student teaching.
12. Anyone that is eligible for a refund of the deposit must send a written request for a refund to the Housing Office within 275 days after cancelling their agreement or moving out of the residence halls. Otherwise, the deposit will be forfeited.

II. Conditions of Withdrawal

1. Withdrawing from the University results in automatic release from the Housing agreement, effective the date that the Housing Office is notified in writing of the withdraw or date that the room key is returned to the Housing Office (whichever occurs last), unless the student is administratively withdrawn from the University. Students that are required to move off campus for disciplinary reasons, students who are administratively withdrawn from the University and students that are suspended or expelled from the University for conduct reasons will not generally be released from the terms of this agreement.
2. The student is required to vacate his/her assigned space within two (2) days of withdrawal. The student's failure to provide written notification to the Housing Office of withdrawal from the University will result in the student's continued responsibility to pay Housing charges hereunder, despite his/her having vacated the premises, until official notification of withdrawal is received, or until the agreement is cancelled by the Housing Office.
3. This agreement may not be terminated without approval of the Housing Office. In the event of termination without approval, obligation to pay rent will continue as long as the student is enrolled in the University during the agreement period.
4. **Notice of Withdrawal Must Be Made In Writing Directly To The Housing Office.** Notices made to the Registrar's Office or other University offices do not constitute official notice of the withdrawal from housing accommodations.

III. Conditions of Agreement

1. The University's acceptance of the agreement does not guarantee assignment to a particular type of accommodation (hall or room) or final admission to the University. The preferences indicated in this agreement are only preferences and room requests cannot be guaranteed. Assignment is contingent upon final acceptance for admission.
2. Occupancy shall begin when the student is issued his/her room key, and shall terminate when the student has moved out of the room, removed his/her property from the room and turned in his/her room key to a member of the Housing Staff. Termination of occupancy does not imply a release from the Housing Agreement and the obligation to pay for the room and meal plan. (See Section I, paragraph 10 above).
3. The Director of Campus Life and Housing or his/her designee reserves the right to require changes in room assignments in order to maintain an educational environment conducive to intellectual and personal growth after due notice to the student.
4. The Director of Campus Life and Housing or his/her designee reserves the right to require changes in room assignments, i.e., consolidation, in order to insure maximum utilization of space and resources. Students who lose a roommate, or were not assigned a roommate, will be given the option to use a room as a single when space will permit. The private room rate is one and a half times the standard rate, unless otherwise noted.
5. Authorized University personnel may enter individual student rooms without the resident's permission for maintenance and housekeeping purposes, fires and safety inspections, and inspection for damage. General room inspections will be conducted periodically. When University personnel have reasonable belief that a violation of University, state, or federal policy is in progress, and/or for other emergency purposes, they may enter a student's room without notice.
6. This agreement may be cancelled or terminated by the University, and room assignments may be changed in the interest of order, discipline, health, safety, security, maximum utilization of facilities, or for the occupant's failure to pay rental charges. The University shall have the right to change or modify the terms of conditions of this agreement as the University so determines.
7. Rooms may be occupied ONLY by students to whom they are assigned. Violators will be considered in breach of this agreement. Rooms may not be sublet to other persons. Room and building changes may be made only AFTER written approval from the Director of Campus Life and Housing or his designee. Appropriate monetary charges will be assessed and/or disciplinary action will be taken against students that change rooms and/or buildings without prior written approval.
8. Rooms are to be kept clean and orderly at all times. Failure to do so will be considered a breach of this agreement. Charges will be made for damages to, unauthorized use of or alterations to rooms, equipment, locks, or buildings and for special cleaning necessitated by improper care of rooms or equipment. Students are jointly responsible for care of public areas and equipment and may be charged for damages and special cleaning in public areas or on the floor or in the section of the building where their assigned rooms are located.
9. Rooms must be inspected by the student's resident assistant (or hall director) prior to checking out of the residence hall. Failure to check out properly may result in forfeiture of the housing deposit.
10. Students are responsible for knowing and adhering to the University regulations and procedures as set forth in the Residential Life Guide, Student Handbook, and University Catalog. All administrative procedures relating to student conduct and/or student housing, as well as other University publications also apply. Residents are responsible for the actions of their guests and will be subject to disciplinary action if their guests violate any policies or regulations.
11. The student shall use the demised premises exclusively for residential purposes, under penalty of forfeiture and damages.
12. The University, as well as its representatives, employees, and agents, shall not be liable for, and the student expressly waives, all claims for loss, injury or damages to the student's person or property, or to any other occupant, visitor, patron or guests of the student, resulting from failure to repair or maintain any part of the building, its equipment or appliances, the student's room or any common areas, any accident in or about the same, any acts of theft, burglary or vandalism by any person, or about the same, or any loss, injury or damage resulting directly or indirectly from any act or omission, whether negligent, wanton, intentional or otherwise, by another student, occupant, visitor, patron or guest, or any other person, including all representatives, employees or agents of the University.