UWA | The UNIVERSITY of WEST ALABAMA

-Housing and Residence Life-

Current Resident Housing Application 2016 – 2017

This application is only for UWA students that are currently living in a residence hall or apartment on the UWA campus.

*UWA students that are not currently living on campus should **NOT** use this application. Off-campus students should fill out the Transfer Student Housing Application.*

Hoover Apartments Phase I • $2,690*

Located near the Student Union Building, Hoover – Phase I is an apartment community for sophomores and above. Each furnished two-bedroom apartment consists of double (two-person) bedrooms, two bathrooms, a living room and a kitchen. Each kitchen is equipped with a refrigerator and an oven/stove.

Hoover Apartments Phase 2 • $3,040*

Located near the Student Union Building, Hoover – Phase 2 is an apartment community for sophomores and above. Each furnished four-bedroom apartment consists of single (one-person) bedrooms, two bathrooms, a living room and a kitchen. Each kitchen is equipped with a refrigerator, dishwasher and an oven/stove.

Stickney Hall • $2,020*

Located near Bibb Graves Hall and the Library, Stickney Hall is a suite-style residence hall. Stickney Hall consists of furnished two and three person rooms. Each room is equipped with a private bathroom, refrigerator and oven/stove.

Reed Hall • $2,270*

Located near the Student Union Building and Wallace Hall, Reed Hall is a suite-style residence hall. Reed Hall consists of furnished two-person rooms. Each room is equipped with a private bathroom, mini-fridge and stovetop.

Selden Hall • $1,510**

Located near Wallace Hall and the Student Union Building, Selden Hall is a low-cost housing option for students that want to minimize their expenses. While Selden Hall rooms do not have en-suite bathrooms or kitchens, each wing has a community bathroom with private toilet stalls and shower stalls.

Patterson Hall • $2,120*

Located near Wallace Hall and the cafeteria, Patterson Hall is a suite-style residence hall. Patterson Hall is the Academic Honors Living-Learning Community. For this reason, assignment priority is given to students with at least a 3.50 cumulative grade point average. Patterson Hall consists of furnished two-person rooms. Each room is equipped with a private bathroom, refrigerator and oven/stove.

* ***The room rates listed above are per person, per semester. Although these are the projected rates for the 2016–17 school year, all rates are subject to change without notice.***

When to Apply

Current room assignments expire on May 5th. You are encouraged to re-apply for housing as soon as possible, if you plan to live on campus during the 2016-17 school year.

For fall semester, first priority in assignments is given to residents that re-apply for housing by April 4th **AND** that participate in the Room Selection Process. Residents that apply after April 4th, and residents that do not attend their Room Selection appointment, will be assigned to a residence hall **ONLY** if vacant spaces are available. Late applicants are usually assigned to Selden Hall.

Campus Dining

19 Meal Plan • $1,270*

This plan allows you to focus on your school activities and guarantees a meal without the hassles of shopping, cooking, or cleaning. After all, you don't need to wonder where your next meal is coming from. This meal plan allows you to eat every meal offered at The CAF: 3 meals a day during the week, and brunch and supper on Saturdays and Sundays.

14 Meal Plan • $1,105*

This plan is recommended for students who want to eat out occasionally, but plan to eat at The CAF for a majority of majority of their meals. All first-year freshmen, and students that live in a residence hall room without kitchen facilities, are assigned this meal plan unless they select the 19 meal plan.

9 Meal Plan • $917*

This meal plan is geared towards students that enjoy doing their own cooking, especially residents of Hoover Apartments. By selecting this plan, students can still get together with friends at The CAF a few times each week. Residents of Hoover Apartments, Redd Hall, Stickeny Hall, and Patterson Hall are assigned to this plan unless they select the 14 or 19 meal plan.

****The meal plan rates listed above are the semester rates for the 2015-16 school year. Rates increase approximately 4% each year, though all rates are subject to change without notice.***

2016-17 Current Resident Housing Application

To apply for campus housing at the University of West Alabama, please fill out this application in its entirety. All questions must be answered unless the section is marked as "optional."

OFFICE USE ONLY

Date: _____

App. Fee ☐

1 AGREEMENT PERIOD (Check Only One)

☐ **Fall 2016 AND Spring 2017**

☐ **Spring 2017 ONLY**

☐ **Summer 2017 – Full Semester**

☐ **Summer 2017 – 1st Mini Term**

☐ **Summer 2017 – 2nd Mini Term**

This application is for current residents re-applying for the 2016-17 school year. If you wish to apply for a term not listed, or you are not a current resident, please contact the Housing Office at 205-652-3686 to request the appropriate application.

2 PERSONAL INFORMATION (Please Print Clearly)

LAST NAME	FIRST NAME	MI

UWA STUDENT ID NUMBER (First seven digits – from left – on your student ID) ☐☐☐☐☐☐☐

GENDER ☐ MALE ☐ FEMALE

STREET ADDRESS OR POST OFFICE BOX | CITY

STATE | ZIP CODE | DATE OF BIRTH (MO/DAY/YR) _____ /_____ /_____ | AGE | UWA E-MAIL ADDRESS

(AREA CODE) HOME PHONE NUMBER | (AREA CODE) CELL PHONE NUMBER

ANTICIPATED UWA CLASS STANDING AT THE BEGINNING OF THE AGREEMENT PERIOD:

☐ FRESHMAN ☐ SOPHOMORE ☐ JUNIOR ☐ SENIOR ☐ GRADUATE STUDENT

CURRENT RESIDENCE HALL _____

CURRENT ROOM NUMBER _____

3 DISABILITY-RELATED NEEDS

Do you have a physical or psychological condition that may require special housing accommodations?

☐ **No** ☐ **Yes**

If ***YES***, you must contact Luther Gremmels, Director of Campus Life and Housing, to discuss your needs. Mr. Gremmels may be reached at 205-652-3768.

4 SPECIAL PROGRAMS

Are you a member of a varsity sport or special program at UWA (band, cheerleading, etc.)?

☐ **No** ☐ **Yes** _____

NAME OF SPORT OR PROGRAM

5 PREFERRED MEAL PLAN (CHECK ONE – Subject to Housing Agreement Terms, Section I, Paragraph 6)

☐ 9 Meals per Week ☐ 14 Meals per Week ☐ 19 Meals per Week ☐ None

OFFICE USE ONLY

DBGI DBHO SLHO2 DBPA DBRE DBST DBSE SLST

_____ SU _____ 4W SL _____ DB _____

ROOM #: _____ A C T L _____

NONE 9MLP 14MLP 19MLP 9MPS 14MPS 9MP4 14MP4

A C T L _____

The University of West Alabama does not discriminate on the basis of race, color, national origin, gender, religion, age, disability, or sexual orientation in employment or the provision of services.

6 LIFESTYLE PREFERENCES

1. **How old are you?**
   - A. 17–18
   - B. 19–20
   - C. 21–23
   - D. 24 or over
2. **What time do you plan to go to bed on weekdays?**
   - A. after 1 a.m.
   - B. by midnight
   - C. before 11 p.m.
3. **If you have the option, what time will your first class begin?**
   - A. 8:00 a.m.
   - B. 9:05 a.m.
   - C. 10:10 a.m.
   - D. 11:15 a.m.
4. **What is your preferred study environment?**
   - A. I like to have music or the TV on.
   - B. My room needs to be quiet.
   - C. I prefer to study at the library.
5. **What temperature would you prefer that the thermostat be set in your room?**
   - A. 68 degrees or cooler
   - B. 69–70 degrees
   - C. 71–72 degrees
   - D. 73 degrees or warmer
6. **Describe your current bedroom.**
   - A. very organized
   - B. casual
   - C. messy
7. **Although smoking is not permitted inside the residence halls, we attempt to place smokers together because of potential allergies. What are you?**
   - A. Heavy Smoker
   - B. Light Smoker
   - C. Non-Smoker – Roommate can be a smoker
   - D. Non-Smoker – Roommate cannot be a smoker
8. **How do you feel about sharing your things?**
   - A. My roommate can use my things
   - B. I will share most things if my roommate asks first
   - C. I do not want my roommate to borrow my things
9. **What is your favorite type of music?**
   - A. Pop
   - B. Country
   - C. Rock
   - D. Hip Hop
   - E. Dance/EDM
   - F. R&B
   - G. Other _____
10. **What is your opinion regarding the drinking of alcohol?**
    - A. I approve of its use.
    - B. I approve, if used in moderation.
    - C. I do not approve of its use.
    - D. I am offended by people who drink alcohol.

The use and possession of alcohol is prohibited on the UWA campus.

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7 PREFERRED RESIDENCE HALL ASSIGNMENT

Rank your preferences, from 1 – 8, for the residence hall options listed below, with "1" being your first choice, "2" being your second choice and so forth. For the fall semester, priority will be given to residents that re-apply by April 4th **AND** that participate in the Room Selection Process. Priority for all other applicants will be based on the date that your completed housing application is received, your cumulative GPA and your credit hours earned.

☐ Hoover – Phase I (double)	☐ Reed (double)	☐ Stickey (double)	☐ Selden (double)
☐ Hoover – Phase 2 (single)	☐ Patterson (double)	☐ Stickney (triple)	☐ Selden (single)

8

If you plan to live on a sorority's wing at Selden Hall, write in the name of your sorority. (Optional) _____

9A PREFERRED ROOMMATE AND/OR SUITMATE (Optional)

If you would like to request a specific person of the same gender as your roommate, please print your roommate's information here. Your requested roommate must also request you on his/her application for the request to be considered. ***If you do not request a roommate, you will be matched with another student, without regard to race, color, national origin, sexual orientation, age, or religion.***

1	LAST NAME	FIRST NAME	MI
	STUDENT NUMBER or SOCIAL SECURITY NUMBER ___ - __ - ____	CURRENT UWA RESIDENT? ☐ YES ☐ NO	

9B OTHER ROOMMATES/APARTMENT MATES (If applying for a Stickney Triple and/or Hoover Apartments)

2	LAST NAME	FIRST NAME	MI
	STUDENT NUMBER or SOCIAL SECURITY NUMBER ___ - __ - ____	CURRENT UWA RESIDENT? ☐ YES ☐ NO	
3	LAST NAME	FIRST NAME	MI
	STUDENT NUMBER or SOCIAL SECURITY NUMBER ___ - __ - ____	CURRENT UWA RESIDENT? ☐ YES ☐ NO	
4	LAST NAME	FIRST NAME	MI
	STUDENT NUMBER or SOCIAL SECURITY NUMBER ___ - __ - ____	CURRENT UWA RESIDENT? ☐ YES ☐ NO	

10

Do you have any pending criminal charges or have you ever been convicted, plead guilty, plead no contest, received probation, deferred adjudication, court-ordered supervision or pre-trail diversion for a felony, or for a misdemeanor involving violence or sexual misconduct?

☐ **No** ☐ **Yes**

If ***YES***, you must attach a separate sheet of paper, describing the incident that led to the charges, along with the date of the incident.

Have you ever been found responsible for a non-academic disciplinary violation at a college, university, or other post-secondary institution that resulted in your removal from campus housing and/or your suspension or expulsion from the institution?

☐ **No** ☐ **Yes**

If ***YES***, you must attach a separate sheet of paper, describing the violation, along with the date of the violation.

11 SIGN AND DATE

I acknowledge that I have read and understand the terms of the Housing Agreement, and I accept the terms and conditions set forth in the agreement. By signing this document, I verify that the information furnished on this agreement is accurate and up to date. By signing this agreement, I hereby request to be assigned a space in the University of West Alabama's residence halls and agree to pay rent, at the rates established by the University, by the dates specified. I understand that this legally binding agreement may not be cancelled without written approval of the Director of Campus Life and Housing. If there is a cancellation without approval, I understand that the obligation to pay rent will be continued. I understand that if I do not enroll and fail to cancel this application in writing directly to the Housing Office by Registration Day, I will be charged a cancellation fee of $250, even if I notify the Registrar's Office, Admissions or another office.

UWA Student Number ☐☐☐☐☐☐☐

Student's Signature: _____ Date: _____ Age: _____ *

Parent or Guardian's Email Address: _____

Students must be at least 17 to live on campus. The space below must be signed by a parent or guardian if the student is under 19.

Parent or Guardian's Signature: _____ Date: _____

Tear along this line and return completed application, and check or money order for $40 to the UWA Housing Office.

The purpose of this document is to establish the agreement between the applicant (STUDENT) and the University of West Alabama (UNIVERSITY) with regard to the student living in University Housing. The terms, conditions and responsibilities are stated below. In addition, the student is subject to all policies listed in the Student Handbook, the Residential Life Guide and the University Catalog:

I. Terms Governing This Agreement

1. All questions on the Housing application must be answered honestly and completely. Failure to do so may result in denial or termination of campus housing.
2. The student is required to indicate whether he/she has been involved in criminal and/or disciplinary matters. All criminal behavior and disciplinary violations will be reviewed on a case-by-case basis. The University may deny campus housing to a student who has a criminal and/or disciplinary history that presents a risk to the residence hall community.
3. Current UWA students and transfer students must have at least a 1.8 cumulative grade point average when they apply for housing. If a current resident's GPA drops below a 1.8, the resident may remain on campus for the remainder of the agreement period, if enrolled, but may not re-apply for housing for a new school year until the GPA is at least a 1.8. Students may request a waiver of this policy by contacting the Director of Campus Life and Housing.
4. The student must be at least 17 years of age to live on campus, unless the age requirement is waived by the Director of Campus Life and Housing.
5. The student is prohibited from having pets in the residence halls and campus apartments. This includes all animals, reptiles and birds.
6. Students are subject to meal plan charges as long as they are being charged for a residence hall space on campus. All first-year freshmen, and students that live in a residence hall room without kitchen facilities, are required to have a 14-meal plan. A 9-meal plan is required of all other residents. Hoover residents that have lived on the UWA campus at least two semesters are exempt from the meal plan requirement.
7. Under this agreement, the student is entitled to the use of his/her assigned space and the facilities of his/her residence hall/apartment.
8. All new students are required to pay $140 when they apply for housing. This consists of a $40 non-refundable application fee and $100 security deposit. Current students that already have a $100 deposit on file are only required to pay the $40 non-refundable application fee.
9. This agreement, with appropriate signature(s) and payment, is effective from the date of the University's acceptance of this agreement until the end of the agreement period noted on the application. The University's acceptance of this agreement is indicated by notice of building assignment. It shall be a part of the agreement that in order for a student to be eligible for or continue to reside in University housing, the student must be enrolled at the University on a full-time basis unless a waiver is given by the Director of Campus Life and Housing. It shall also be part of this agreement that upon a student's failure to enroll for classes on a full-time basis (unless waived), or upon a final decision by the University to expel, suspend or administratively withdraw a student for academic, misconduct or disciplinary reasons, or for any other breach of the terms of this agreement, the student's housing assignment will terminate and the student will be required to vacate the premises within 48 hours.
10. All Housing agreements are entered for a specific agreement period: (1) an academic year, which consists of the fall and spring semester, (2) only the spring semester and (3) only the summer semester. Students may cancel their fall/spring housing agreement without penalty (except for the $40 non-refundable application fee) until May 31st (spring contracts: November 15th, summer contracts: April 15th). If a student cancels or requests to be released from the housing agreement after May 31st (spring: November 15th, summer: April 15th) but prior to receiving access to his/her room and by July 31st (spring contracts: December 10th, summer: May 15th), the student forfeits the $40 application fee and the $100 deposit. If a student cancels (or requests to be released) after July 31st (spring: December 10th, summer: May 15th), but by Registration Day, the student forfeits the $40 application fee, the $100 deposit, and is also charged a $150 cancellation fee. Cancellations after occupancy, or after Registration Day, whichever occurs first, require written approval from the Director of Campus Life and Housing. Unless approved, the student will be charged rent for the entire length of the agreement period. If approved, the student forfeits the $40 application fee, the $100 deposit, and is charged a $250 cancellation fee. Rent is refunded on a prorated basis, effective the end of occupancy, until the 60% point of the semester. After 60% of the semester has transpired, rent will not be refunded, unless an exception is made by the Director of Campus Life and Housing. The cancellation fee will be waived for students that are suspended for academic reasons or not admitted to the University, **PROVIDED** the student notifies the Director of Campus Life and Housing in writing of his/her academic status and ceases occupancy by the day before Registration Day for the current semester. (See Section III, paragraph 2 below).
11. Students requesting to be released from this agreement must fill out a "Housing Agreement Release Form". Fall residents released for the spring semester are subject to deposit forfeiture and a $250 cancellation fee. The cancellation fee will be waived for residents that are not enrolling, graduating or participating in a full-time internship at least 10 miles from the UWA campus, as long as they submit the Release Form by November 15th.
12. Anyone that is eligible for a refund of the deposit must send a written request for a refund to the Housing Office within 275 days after cancelling their agreement or moving out of the residence halls. Otherwise, the deposit will be forfeited.

II. Conditions of Withdrawal

1. Withdrawing from the University results in automatic release from the Housing agreement, effective the date that the Housing Office is notified in writing of the withdrawal or date that the room key is returned to the Housing Office (whichever occurs last), unless the student is administratively withdrawn from the University. Students that are required to move off campus for disciplinary reasons, students who are administratively withdrawn from the University and students that are suspended or expelled from the University for conduct reasons will not generally be released from the terms of this agreement.
2. The student is required to vacate his/her assigned space within two (2) days of withdrawal. The student's failure to provide written notification to the Housing Office of withdrawal from the University will result in the student's continued responsibility to pay Housing charges hereunder, despite his/her having vacated the premises, until official notification of withdrawal is received, or until the agreement is cancelled by the Housing Office.
3. This agreement may not be terminated without approval of the Housing Office. In the event of termination without approval, obligation to pay rent will continue during the agreement period.
4. **Notice of Withdrawal and/or Cancellations of Housing Must Be Made In Writing Directly To The Housing Office.** Notices made to the Registrar's Office or other University offices do not constitute official notice of the withdrawal from, and/or cancellation of, housing accommodations. After 60% of the semester has transpired, rent is non-refundable (See Section I, paragraph 10 above).

III. Conditions of Agreement

1. The University's acceptance of the agreement does not guarantee assignment to a particular type of accommodation (hall or room) or final admission to the University. The preferences indicated in this agreement are only preferences and room requests cannot be guaranteed. Assignment is contingent upon final acceptance for admission.
2. Occupancy shall begin when the student is provided access to his/her room, and shall terminate when the student has moved out of the room, removed his/her property from the room and has had his/her room inspected and key collected (if applicable) by the Director of Campus Life and Housing or his designee. Termination of occupancy does not imply a release from the Housing Agreement and the obligation to pay for the room and meal plan. (See Section I, paragraph 10 above).
3. The Director of Campus Life and Housing or his/her designee reserves the right to require changes in room assignments in order to maintain an educational environment conducive to intellectual and personal growth after due notice to the student.
4. The Director of Campus Life and Housing or his/her designee reserves the right to require changes in room assignments, i.e., consolidation, in order to insure maximum utilization of space and resources. Students who lose a roommate, or were not assigned a roommate, will be given the option to use a room as a single when space will permit. The private room rate is one and a half times the standard rate, unless otherwise noted.
5. Authorized University personnel may enter individual student rooms without the resident's permission for maintenance and housekeeping purposes, fires and safety inspections, and inspection for damage. General room inspections will be conducted periodically. When University personnel have reasonable belief that a violation of University, state, or federal policy is in progress, and/or for other emergency purposes, they may enter a student's room without notice.
6. This agreement may be cancelled or terminated by the University, and room assignments may be changed in the interest of order, discipline, health, safety, security, maximum utilization of facilities, or for the occupant's failure to pay rental charges. The University shall have the right to change or modify the terms of conditions of this agreement as the University so determines.
7. Rooms may be occupied ONLY by students to whom they are assigned. Violators will be considered in breach of this agreement. Rooms may not be sublet to other persons. Room and building changes may be made only AFTER written approval from the Director of Campus Life and Housing or his designee. Appropriate monetary charges will be assessed and/or disciplinary action will be taken against students that change rooms and/or buildings without prior written approval.
8. Rooms are to be kept clean and orderly at all times. Failure to do so will be considered a breach of this agreement. Charges will be made for damages to, unauthorized use of or alterations to rooms, equipment, locks, or buildings and for special cleaning necessitated by improper care of rooms or equipment. Students are jointly responsible for care of public areas and equipment and may be charged for damages and special cleaning in public areas or on the floor or in the section of the building where their assigned rooms are located.
9. Rooms must be inspected by the student's resident assistant (or hall director) prior to checking out of the residence hall. Failure to check out properly may result in forfeiture of the housing deposit.
10. Students are responsible for knowing and adhering to the University regulations and procedures as set forth in the Residential Life Guide, Student Handbook, and University Catalog. All administrative procedures relating to student conduct and/or student housing, as well as other University publications also apply. Residents are responsible for the actions of their guests and will be subject to disciplinary action if their guests violate any policies or regulations.
11. The student shall use the demised premises exclusively for residential purposes, under penalty of forfeiture and damages.
12. The University, as well as its representatives, employees, and agents, shall not be liable for, and the student expressly waives, all claims for loss, injury or damages to the student's person or property, or to any other occupant, visitor, patron or guests of the student, resulting from failure to repair or maintain any part of the building, its equipment or appurtenances, the student's room or any common areas, any accident in or about the same, any acts of theft, burglary or vandalism by any person, or about the same, or for any loss, injury or damage resulting directly or indirectly from any act or omission, whether negligent, wanton, intentional or otherwise, by another student, occupant, visitor, patron or guest, or any other person, including all representatives, employees or agents of the University.

Keep this section regarding the legally binding terms of the Housing agreement.

12 RETURN YOUR APPLICATION

STEP ONE Once you have completed the housing application, check the information and make sure the application is filled out completely. We encourage you to keep a photocopy of your application and your check for your records.

STEP TWO Return the housing application with a check or money order for $40 to the address below or to Brock Hall 121. Checks and money orders should be made payable to "The University of West Alabama." **Do not send cash.** All applications received without the $40 will be returned. Please note that the $40 fee is **non-refundable**.

Housing Office • Station 26 • The University of West Alabama • Livingston, Alabama 35470

STEP THREE If you apply for the Fall by April 4th, you will be sent an email by Thursday, April 7th with an appointment for Room Selection. If you apply by April 4th and you have not received an email by April 7th, you should contact Luther Gremmels on April 8th. If you apply for Fall between April 5th and July 1st, you will be notified of your status by July 30th. If you apply for Fall after July 1st, or you apply for another semester, you will be notified of your status three weeks after you apply or two weeks before Registration Day (whichever is later).