MEMORANDUM

TO:       Institutional Effectiveness Council

FROM: College of Education

DATE: January 18, 2013

RE: Executive Summary of Planning and Assessment Documents and Priorities for the College of Education

Accomplishments 2011-2012
Department of Curriculum and Instruction
Dr. Esther Howard was appointed as the new Department Chair in January, 2012. Two new assistant professors were hired, Dr. Melina Vaughan and Dr. Jeanne DuBard. Two conferences were provided for UWA students and in-service teachers, the Early Childhood Education Conference and the STEM Conference, and a PRAXIS II full day workshop were provided.

Faculty in Curriculum and Instruction have made significant contributions to the university, community, region and nation. Faculty had 5 peer-reviewed publications in 2011-2012, 8 national peer-reviewed presentations at national professional associational meetings, and more than 10 state presentations in Alabama, Mississippi, and Louisiana. Faculty members belong to more than 20 professional associations and serve many of these associations in positions such as editors, reviewers, officers, and conference organizers. Additionally, Curriculum and Instruction faculty conducted more than 14 workshops throughout the year in schools and the UWA campus.

Department of Instructional Leadership and Support
Two new assistant professors were hired, Dr. Nickeda Shelton and Dr. Mary Hollingsworth. Faculty had several publications and presentations at national, regional, and local professional associational meetings. Additionally, faculty serve on several committees and perform numerous hours of service to the University and community.

Department of Physical Education and Athletic Training (PEAT)
Assistant Athletic Trainer/Instructor position was added. Physical Education Exercise Science emphasis was converted to Exercise Science major. Plans were finalized for the renovation of Livingston High School Gymnasium to house Physical Education faculty and classes. Physical Education Instructor level position was converted to tenure track position.

PEAT provided pre-participation physical examinations for approximately 220 high school and junior high athletes. PEAT also conducted “Preventing Catastrophic Injury in High School Athletics,” an educational symposium for parents, coaches, administrators, physicians and related health care personnel.

Campus School
A full time teacher was hired, Ms. Brooke Miller. A music teacher was hired to teach music one day per week. Gymnastics instruction became an option for interested students. A tutoring
program was started. The Campus School faculty and students did collaborative projects with International Programs. The summer program had over 70 students enrolled. Campus School faculty and students participated in seasonal UWA celebrations. An inspection of the facilities was conducted and all areas are have been brought up to code. The parking lot was paved. New water fountains were installed. Murals were painted in the play area, library and calm down room. Brightlink projectors were installed in all classrooms.

**Items Needing Action (Listed in Order of Priority)**
[list budget items for upcoming year (2013-2014) by priority with cost break down for College, Department, or Division]

1. Provide professional development opportunities for Partnership Schools and agencies.  
   **Cost:** $7,500

2. Provide funding for professional development of Campus School faculty.  
   **Cost:** $4,000

3. Increase travel funds to $1000 per faculty member to support professional development opportunities (trainings, workshops, conferences, etc.).  
   **Cost:** $19,400

4. Hire full time secretary for athletic training education and service program  
   **Cost:** $19,240(salary) +$5,964 (benefits) = $25,204

5. Move Athletic Trainer Clinical Coordinator to 12 month position  
   **Cost:** $3,355 (Funding for 1 additional month salary)

6. Move Assistant Athletic Trainer/Instructor positions to 12 month positions  
   **Cost:** $3,355 for 4 positions = $13,420

7. Add a graduate assistant to serve as an office assistant for the Campus School.  
   **Cost:** $800 x 12 months = $9,600

8. Provide massage therapy services to UWA community  
   **Cost:** $1,000

**Total Cost:** $83,479