# Annual Assessment Plan
(August 1-September 30)

**Department**  | History & Social Sciences  | Academic Year  | 2008-2009
--- | --- | --- | ---
**Title of Program**  | History & Political Science  | **Degree Level**  | B.S., B.A., minor

<table>
<thead>
<tr>
<th>University Goal</th>
<th>Objectives</th>
<th>Expected Results (Outcomes)</th>
<th>Assessment Instrument(s)/Procedures/Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>The faculty in History and Political Science support UWA’s educational mission through our role in the university’s basic liberal arts curriculum. All UWA students must pass through our department’s survey courses, and our introductions to American history and Western Civilization are designed to force students—for a time at least—to escape what the historian Forest MacDonald once described as “the provincialism of the present.” For students in our B.S. and B.A. programs in History, and our Political Science minor, we provide a rigorous curriculum, designed to impart intellectual polish and to hone each student’s critical eye. Beyond the classroom, we support UWA’s broader mission to “address the major educational, social, cultural, and economic issues of the region” through our role in public outreach activities. And our role in public outreach activities will only expand.</td>
<td>Objective 1: History majors will develop strong critical thinking skills and will demonstrate their facility in, and respect for, the discipline’s conventions and methodologies</td>
<td>At least seventy-five percent (75%) of students will successfully complete our required capstone course, HY 400.</td>
<td>HY 400 students will produce a “senior paper,” under the advisement of one or more departmental faculty members.</td>
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<tr>
<td>Objective 2: History graduates will demonstrate a broad-based, generalized knowledge of American and western history.</td>
<td>Graduating seniors will score an average of at least seventy-percent (70%) on the departmental exit examination.</td>
<td>Multi-choice exam (produced by department faculty) administered to students in HY 400 and to all other graduating seniors in history. The department will explore using the Educational Testing Service (ETS) major field test (MFT) in History in lieu of the departmental exam.</td>
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<tr>
<td>Objective 3: The faculty in History, housed within the Department of History and Political Science, will grow more involved with university outreach activities.</td>
<td>The faculty in History and Social Sciences will be a more visible part of university and community life, through the department’s support of educational outreach activities.</td>
<td>The department, in conjunction with the Center for the Study of the Black Belt, will begin offering Public History Certificate programs in 2010, and will expand our course offerings to facilitate Public History and Historic Preservation programs.</td>
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<tr>
<td>Department</td>
<td>History &amp; Social Sciences</td>
<td>Academic Year</td>
<td>2007-2008</td>
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<tr>
<td>Title of Program</td>
<td>History &amp; Political Science</td>
<td>Degree Level</td>
<td>B.S.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Objectives</th>
<th>Expected Outcome</th>
<th>Actual Outcome</th>
<th>Problems Encountered</th>
<th>Action Taken/Plan(s) For Improvement</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A—New department</td>
<td></td>
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</tr>
</tbody>
</table>
## Statement of Achievements

**Department**  History and Social Sciences  
(History and Political Science)  

**Academic Year**  2007-2008

<table>
<thead>
<tr>
<th>Plans Implemented</th>
<th>Plans Not Implemented</th>
</tr>
</thead>
<tbody>
<tr>
<td>The department completed renovations and upgrades to the History and Social Sciences computer lab. This facilitates computer-based instruction for social sciences courses, and offers all of our students a quality environment in which to work and study.</td>
<td></td>
</tr>
<tr>
<td>(1) History and Social Sciences computer lab equipped with statistical software to aid in methodological instruction and quantitative analysis.</td>
<td>(2)</td>
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<tr>
<td>(3) History classrooms outfitted with new “blackout” curtains.</td>
<td>(4) $$$ spent on faculty travel and development.</td>
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<td>(6)</td>
<td>(6)</td>
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<td>(7)</td>
<td>(7)</td>
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<tr>
<td>(10)</td>
<td>(10)</td>
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</tbody>
</table>

*Forward all forms to the dean by October 31 for review.*
## SHORT-RANGE PLANS: FIRST YEAR

<table>
<thead>
<tr>
<th>Department:</th>
<th>History &amp; Social Sciences (History &amp; Political Science)</th>
<th>Year:</th>
<th>2009-2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plans</td>
<td>Strategies to Implement</td>
<td>Completion Date</td>
<td>Approved by IEC</td>
</tr>
<tr>
<td>(1) The Department of History and Social Sciences will bring the 2009 meeting of the Alabama Association of Historians to the UWA campus in February. Dr. Jeff Gentsch is organizing this event, and it will bring historians and teachers from across the state to Livingston.</td>
<td>Coordinate planning between the History Department, Office of the President, Center for the Study of the Black Belt, and the Alabama Association of Historians (AAH) executive board.</td>
<td>February 2009</td>
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<tr>
<td>(2) Introduce pre-professional course for students who are interested in law school and graduate school. This will complement the existing pre-law program, and will also include students from Behavioral Sciences, Languages and Literature, and the University Honors Program.</td>
<td>Identify students and provide mentorship in the application process and offer test preparation for the GRE and LSAT. This pre-professional course will be modeled after the existing program in the College of Natural Sciences and Mathematics. Dr. Mark Davis, Dr. Mark Griffith, Mr. Clifton Kelly, Dr. Rob Riser, and Dr. Lesa Shaul will participate in the design and implementation of the course.</td>
<td>Proposed course will be submitted for approval in Spring 2009. It may be offered to juniors each spring beginning in Spring 2010.</td>
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</tr>
<tr>
<td>(3) Create undergraduate-level certificate program in Historic Preservation/Public History in joint effort with the Center for the Study of the Black Belt.</td>
<td>New course descriptions have already been drafted. SACS has been notified of the new program by Dr. Holland. History will house the courses and, along with CSBB director, Ms Valerie Burnes, will administer the program and recruit students.</td>
<td>Proposed courses will be submitted for approval in Spring/Summer 2009.</td>
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<tr>
<td>(4) Increase number of history majors (and enrich all majors’ academic programs) by diversifying course offerings.</td>
<td>History faculty will be encouraged to offer new courses (some of which already exist in the catalog) and to offer at least one 400-level special topics course in each academic term.</td>
<td>This will be underway in Spring/Summer 2009.</td>
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<tr>
<td><strong>(7)</strong> Diversify course offerings for the Political Science minor in order to enrich the program and to attract potential new majors and minors</td>
<td>Designate Dr. Mark Griffith and yet-unnamed new Political Science professor to develop new undergraduate-level courses in Political Science.</td>
<td>This will begin in Spring 2009.</td>
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</tr>
<tr>
<td><strong>(9)</strong> Restructure M.A.T. in History to ensure that students receive a broad, generalist degree</td>
<td>Propose changes to COLA Academic Council, Graduate Academic Council, and university Academic Council</td>
<td>Underway</td>
<td></td>
</tr>
<tr>
<td><strong>(10)</strong> Prepare for division of the Department of History and Social Sciences into two separate departments</td>
<td>Inventory departmental equipment and fixtures; investigate budgetary needs</td>
<td>Underway</td>
<td></td>
</tr>
</tbody>
</table>

Approved: ________________________________

Unit Head/Director

Approved: ________________________________

Dean/Vice President
MEDIUM-RANGE PLANS: YEARS TWO AND THREE

Department: History and Social Sciences
(History and Political Science)                        Academic Years: 2010-2011 & 2011-2012

Year Two  2009-2010

(1) Hire new Assistant Professor of History, specializing in Early Modern Europe.

(2) Develop new major program in Political Science. Initiate study of program feasibility; gauge student interest beginning with Fall 2009 entering freshman class.

(3) Develop graduate-level courses in Political Science to close gap in the M.A.T. Social Science track.

(4) Restructure M.A.T. Social Sciences track.

(5) Research possible new Masters in Historic Preservation (M.H.P.) program (this will depend, in part, upon the success of the new certificate program in historic preservation/public history)

(6) Research possibility of new minor program in Historic Preservation & Public History; this will depend, in part, upon the success of the new certificate program in historic preservation/public history).

(7) Implement division of Department of History and Social Sciences into two separate departments.

Year Three  2010-2011

(1) Implement new M.H.P. program

(2) Implement new historic preservation/public history minor

(3) Implement Political Science major

Approved: _________________________________  Approved: _________________________________
Unit Head/Director  Dean/Vice President

Forward all forms to the dean by October 31 for review.
# RESOURCES REQUIRED FOR PLANS (ONE-YEAR PLANS)

**Department:** History and Social Sciences (History and Political Science)  
**Year:** 2009-2010

<table>
<thead>
<tr>
<th>PLANS (Refer to One-Year Plans)</th>
<th>HUMAN RESOURCES (Faculty, Staff, Consultants, etc.)</th>
<th>PHYSICAL RESOURCES (Supplies, Material, Equip., etc.)</th>
<th>OTHER RESOURCES (Printing, Postage, Telephone, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Available</td>
<td>Needed</td>
<td>Available</td>
<td>Needed</td>
</tr>
</tbody>
</table>

- **Develop pre-professional course for COLA majors**  
  Faculty
- **Certificate in Historic Preservation/Public History**  
  Faculty
- **Increase History majors by diversifying course offerings**  
  Faculty
- **New professor of American history (rank open)**  
  Faculty  
  $45,830 (plus 35% for benefit package)
- **Develop graduate-level courses in Political Science**  
  Faculty
- **Diversify Political Science course offerings**  
  Faculty
- **Restructure History M.A.T.**  
  Faculty
- **Restructure Social Science M.A.T.**  
  Faculty
- **Black Belt Symposium**  
  Faculty/Staff
- **Prepare for department’s division**  
  Faculty

**TOTAL RESOURCES NEEDED**  
$0 $0 $61,870 $1000 $0

**GRAND TOTAL OF RESOURCES NEEDED** (Human Resources + Physical Resources + Other Resources)  
$0

AVAILABLE means budgeted in current year’s budget.  
In listing AVAILABLE HUMAN, PHYSICAL, AND OTHER RESOURCES, please place an asterisk (*) by any items funded from external sources such as federal, private, contractual, revenue generated, or other such sources external to the university.

Dean/Vice President: ___________________________  
Date: ___________________

23
RESOURCES REQUIRED FOR PLANS (TWO-YEAR PLANS)

<table>
<thead>
<tr>
<th>PLANS (Refer to Two-Year Plans)</th>
<th>HUMAN RESOURCES (Faculty, Staff, Consultants, etc.)</th>
<th>PHYSICAL RESOURCES (Supplies, Material, Equip., etc.)</th>
<th>OTHER RESOURCES (Printing, Postage, Telephone, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Implement pre-professional course for COLA majors</td>
<td>AVAILABLE</td>
<td>AVAILABLE</td>
<td>AVAILABLE</td>
</tr>
<tr>
<td>Hire new Assistant Professor of Modern European history</td>
<td>$45,830 (plus 35% for benefits package)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Develop new major program in Political Science</td>
<td>Faculty</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Develop graduate-level courses in Political Science to close gap in the M.A.T. Social Science track</td>
<td>Faculty</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restructure M.A.T. Social Sciences track.</td>
<td>Faculty</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Research possible new Masters in Historic Preservation (MHP) program (this will depend, in part, upon the success of the new certificate program in historic preservation/public history)</td>
<td>Faculty</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Research possible new academic minor in Historic Preservation &amp; Public History (this will depend, in part, upon the success of the new certificate program in historic preservation/public history)</td>
<td>Faculty</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Implement division of Department of History and Social Sciences into two separate documents.</td>
<td>Faculty</td>
<td>As yet undetermined</td>
<td>As yet undetermined</td>
</tr>
<tr>
<td>TOTAL RESOURCES NEEDED</td>
<td>$</td>
<td>$61,870</td>
<td>$</td>
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</tr>
<tr>
<td>GRAND TOTAL OF RESOURCES NEEDED (Human Resources + Physical Resources + Other Resources)</td>
<td></td>
<td>$61,870</td>
<td></td>
</tr>
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AVAILABLE means budgeted in current year’s budget.
In listing AVAILABLE HUMAN, PHYSICAL, AND OTHER RESOURCES, please place an asterisk (*) by any items funded from external sources such as federal, private, contractual, revenue generated, or other such sources external to the university.

Dean/Vice President: ____________________________ Date: _______________
## RESOURCES REQUIRED FOR PLANS (THREE-YEAR PLANS)

**Department:** History and Social Sciences  
**(History and Political Science)**  
**Year:** 2011-2012

<table>
<thead>
<tr>
<th>PLANS (Refer to Three-Year Plans)</th>
<th>HUMAN RESOURCES</th>
<th>PHYSICAL RESOURCES</th>
<th>OTHER RESOURCES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Implement new MHP program</td>
<td>Faculty/Staff</td>
<td>AVAILABLE</td>
<td>AVAILABLE</td>
</tr>
<tr>
<td>Implement new Historic</td>
<td>Faculty</td>
<td>AVAILABLE</td>
<td>AVAILABLE</td>
</tr>
<tr>
<td>Preservation/Public History minor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Implement Political Science major</td>
<td>Faculty</td>
<td>AVAILABLE</td>
<td>AVAILABLE</td>
</tr>
<tr>
<td>Hire new Assistant Professor of</td>
<td>$45,830 (plus 35%</td>
<td>AVAILABLE</td>
<td>AVAILABLE</td>
</tr>
<tr>
<td>Political Science</td>
<td>benefits)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### AVAILABLE means budgeted in current year’s budget.

In listing AVAILABLE HUMAN, PHYSICAL, AND OTHER RESOURCES, please place an asterisk (*) by any items funded from external sources such as federal, private, contractual, revenue generated, or other such sources external to the university.

**TOTAL RESOURCES NEEDED**  
$61,870

**GRAND TOTAL OF RESOURCES NEEDED (Human Resources + Physical Resources + Other Resources)**  
$61,870
Forward all forms to the dean by October 31 for review.
Please indicate how each of the following factors affects staffing for the next academic year:

1. **Departmental Offerings**

   The Political Science minor has long been one of the more popular minors on the UWA campus. As well, the M.A.T. Social Science track is very popular, but as we cannot offer graduate-level courses in Political Science, that program is somewhat stunted.

2. **Projected Enrollment**

   We anticipate that the Political Science minor’s popularity will only continue to grow, and would expand exponentially if Political Science were elevated to major status. If graduate-level Political Sciences were possible, it seems likely that the M.A.T. Social Sciences program would also expand.

3. **Availability of Current Faculty**

   For 2008-2009, we have one Political Science faculty member.

4. **Use of Adjunct Faculty**

   The use of adjunct faculty is extremely undesirable.

5. **Requirements of Accrediting Agencies**

   Our accrediting agencies will not allow any other than Ph.D.-holding faculty to teach graduate students.

6. **Requirements of Consent Decree**

   n/a
7. Other

Based on the factors described, the following changes in faculty staffing are requested:

We request that one tenure track position in Political Science be created for 2010-2011. Political Science has long been one of the more popular majors among college students nationally, and the same will be the case here at UWA. Research into the feasibility of a new Political Science major will begin with the Fall 2009 class of entering freshmen, and could be implemented as soon as Fall 2011.

Signature of Department Chair ___________________ Date ___________________

Forward all forms to the dean by October 31 for review.
Faculty Staffing Plan
Page 1 of 3

Department: History and Social Sciences (History)  
Academic Year: 2009-2010

Please indicate how each of the following factors affects staffing for the next academic year:

1. Departmental Offerings

The History faculty, through our four introductory-level survey courses, has reached an average of 291 students for each of the past five fall terms (Fall 2008 included). Four sections of Western Civilization are offered each term; three sections of U.S. history are offered each term. In addition, we have our own undergraduate History, History Education, and General Social Science majors to serve, and the burgeoning population of History M.A.T.s and M.Ed.s who come to us through the online program.

2. Projected Enrollment

History majors are on the upswing, and there is every indication that those numbers will continue to grow, particularly as we begin to diversify the curriculum. For Fall 2007, there were 87 students specializing in History and History Education, with an additional 52 specializing in the General Social Science programs. That reflects a 39% increase from Fall 2005, and there is no reason why they should abate. And the new program in Public History will likely spur additional growth.

3. Availability of Current Faculty

For 2008-2009, we have three full-time, Ph.D.-holding faculty members, one V.A.P., and one half-time ABD faculty member through a joint appointment with the Center for the Study of the Black Belt. For 2009-2010, the V.A.P. position will have become permanent.

4. Use of Adjunct Faculty

The use of adjunct faculty is extremely undesirable, though quasi-permanent Lecturers and Instructors are less so. History formerly employed an adjunct to cover two survey courses each term, but that position has been usurped by the addition of Ms Valerie Burnes to the faculty.

5. Requirements of Accrediting Agencies

Our accrediting agencies will not allow any other than Ph.D.-holding faculty to teach graduate students and the personnel shortage we face affects both undergraduate and graduate instruction.
6. **Requirements of Consent Decree**

n/a

7. **Other**

Based on the factors described, the following changes in faculty staffing are requested:

For our department to do what we’d like to do within the university, and for us to do what the university would like for us to do, we must increase the size of our faculty.

In 2001, forty-four upper level and graduate students had chosen History as their major. In 2004, that number had risen to fifty-two, and since then has skyrocketed, due both to History’s rising popularity among undergraduates and the success of UWA’s online M.A.T. programs. But the History faculty are teaching at full capacity, and if the faculty does not grow, it will soon have a deleterious effect upon all UWA undergraduates (through the department’s role in the basic curriculum) and upon all History majors and M.A.T. students.

Fifty-six students were specializing in either History or History Education by Fall 2005, with an additional forty-four participating in the general social program (which includes undergraduates majoring in General Social Sciences Education and graduate students pursuing the M.A.T. in Social Sciences). By Fall 2007, there were eighty-seven History and History Education majors and graduate students, and fifty-two students in the general social sciences programs—an enrollment spike of thirty-nine percent.

The department wants to grow the number of majors, enter the field of public history, revamp the history M.A.T., and expand our offerings of introductory-level survey courses (to satisfy the demands of the basic curriculum). All of these will suffer if the number of faculty members is not increased.

We are constrained by the need to offer a sufficient number of courses for students to fulfill their basic studies requirements.

We are constrained in our upper-level course offerings by the demand that we provide evening courses for graduate students.

We are further constrained in our upper-level courses by the need to make certain courses regularly available, to either meet our own major requirements or those of other programs.
We cannot go forward with our planned programs in Public History and Historic Preservation because the faculty member who will teach those (Ms Valerie Burnes) is, at present, teaching our Western Civilization and U.S. History survey courses.

Additionally, our survey courses are over-enrolled as it is and we would like to be able to offer at least two more sections of U.S. history each fall and spring. The problem is perhaps easiest seen with regard to the survey courses.

Each fall and spring term, for this and the past several years, the department is able to offer seven introductory-level survey courses—four in Western Civilization and three in U.S. History—reaching an average total of 291 students over each of the past five fall terms. We should actually be offering nine or ten sections each term, but as of Fall 2009, we will only be able to offer six. As of Fall 2010, we will only be able to offer five.

The current occupant of the fourth full-time position in history is a V.A.P. who teaches four surveys a term. Once that position is filled permanently, by someone holding a Ph.D., they will only teach two surveys each term because we need for them to offer upper-level courses for our undergraduate majors and graduate courses for the M.A.T. and M.Ed. programs. Further, Ms Valerie Burnes currently teaches two survey courses each term. But once the Public History program is up and running, she will be expected to teach the courses that that program will require. That’s a loss of four survey courses each term, one that cannot be mitigated by shuffling current staff. Every once in a while, current staff can forgo teaching upper-level and graduate courses for a term or two, but over time that wreaks havoc on the History major and the graduate programs.

This is a problem that can only be corrected by a staffing increase.

We request that, in addition to the search already underway, history be granted one additional tenure track position for 2010-2011 and a second additional tenure track position by 2013-2014.

____________________                        _____________________
Signature of Department Chair                            Date

Forward all forms to the dean by October 31 for review.